

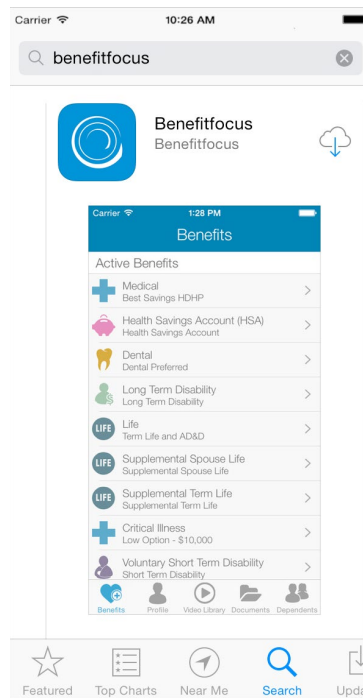
BenefitFocus Mobile App Instructions

You manage some of the most important things in life on your phone. Your benefits are no different!

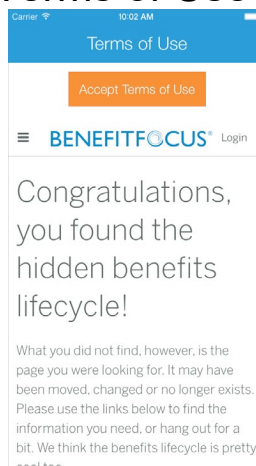
- Enroll in your benefits and make updates during Open Enrollment
- Update dependent or beneficiary information
- And much more...

Getting Started:

1. Install the BENEFITFOCUS® App from [Google Play](#) or the [Apple App Store](#)



2. Open the App and read **Terms of Use** and *Accept Terms of Use*.



3. Enter mpsaz as the company ID and click next.

Welcome!

To get started, enter the company ID provided to you by your HR Administrator.

Next

[Don't know your company ID?](#)

4. On the next screen, select “Mesa Public Schools” and you will log in with your Mesa Public Schools active directory credentials.

BENEFITFOCUS®

Remember username?



Login

[Mesa Public Schools](#)

[Need help accessing your account?](#)

5. Click on “Update your Benefits” and viola you are ready to change, add, and delete your benefits.

Questions? Contact benefits@mpsaz.org or 480.472.7222.