

## Training Opportunities

Please reach out to the following departments for training assistance:

**ePARs** – refer to the Human Resources website for videos on how to put on different ePARS in iVisions:

<http://www.mpsaz.org/hr/resources/staff-resources/epar-support/>

**Requisitions** – Purchasing is offering *iVisions Purchasing and Payables* training on how to put on requisitions and orders from the warehouse on the 3<sup>rd</sup> Tuesday of each month from 1-3:30 at the CSC-Stapley building. Register in GROW for this training.

**Chart of Accounts** – reach out to Lara Weidinger (x20112) for individual or group training.

**School Budgets and Reports** – reach out to Lara Weidinger (x20112). We are conducting training in small groups on an as-needed basis and will go over your Budget Control Group Reports and General Ledger Reports as well as an overview of your budgets.

For Questions, please contact:

**M&O (001) Additional Hourly Salary** budgets and accounts – Liza Mello (x20105)

**M&O (001) Supply** budgets and account codes – Bobbie Gonzales (x20114)

**Capital (610)** budgets and account codes – Brittany Page (x20115)

**Budgets** – Cheryl Montgomery (x20116)