Dear Franklin Families,

The Franklin at Alma Parent Organization is looking forward to another wonderful year at Franklin at Alma! Below you will find information on this year’s orientation process. We will offer online orientation starting July 1 - July 26, 2019. If you complete the online orientation by July 26, 2019, you will not need to attend in-person orientation on Thursday, August 1, 2019 and your student(s) class assignment will be emailed to you by July 31st. If you do not complete your online orientation by July 26, 2019, you will need to attend the in-person orientation.

ONLINE ORIENTATION

Online Orientation will open on Monday, July 1, 2019. Orientation is required for all Franklin families and MUST be completed before students can receive their class assignments. You can access the online form here: https://www.jotform.com/build/91535896238167

Below are the items you will need to complete in your online orientation:

- **Committee Sign ups** – Franklin families are required to select at least TWO committees that you will volunteer for during the year. If you can volunteer for additional committees, please feel free to do so. The students, teachers, and school rely heavily on the support of our parent/guardian volunteers to ensure a successful school year so please sign up for committees that you intend to participate in. You can find additional information on committees on the attached documents.

- **Family Donation** – You will complete your $20 family donation. The money from donations is utilized throughout the school year by the Franklin Parent Organization (FPO) to help support the students, teachers, and school. This is a per family donation of $20 not per student.

- **Committee Opt Out Fees** – We understand that you may not be able to volunteer during the school year, but we highly encourage you to participate in a committee. We have several to choose from that can be done from home and after school hours, please see the attached committee list for additional details on committees. You may opt out of your committees by paying a $20 opt out fee per committee.

- **Pre-order Jackets and Hoodies (optional)** – The Franklin Parent Organization (FPO) is excited to announce that we will be selling Franklin hoodies and jackets! You can pre-order your hoodie and or jacket and they will be given to your student in the Fall of 2019 in their classroom.

- **Payments** – To complete your orientation, you will be able to make a payment with a debit/credit card using the online form. If you prefer to pay by cash or check, you can complete your payment during in-person orientation on August 1, 2019. Please note, if you decide to pay by cash or check, you will receive your child’s class assignment during in-person orientation.
IN-PERSON ORIENTATION
You will need to attend in-person orientation if you do not complete online orientation by July 26, 2019. In-person Orientation will be on Thursday, August 1, 2019 from 3:00-5:00 pm in the school’s multipurpose room. You will need to complete the above items and can make your payments by credit card, cash, or check.

OTHER INFORMATION
Information about school breakfast/lunch, bussing, and Xplore will be available in the multi-purpose room on Thursday, August 1st from 3pm – 5pm. You will also be able to purchase Franklin shirts for $10 each. Please stop by a table to get more information or to buy a school spirit shirt.

MEET YOUR TEACHER
Join us any time between 4:00 and 6:00 pm on Thursday, August 1, 2019 for Meet the Teacher. Children should come with their parents to see their classroom and meet their teacher.

Note: Parent orientation requirements must be completed to receive class assignments.

IMPORTANT DATES
Online Orientation window: July 1 - July 26, 2019
In-person Orientation: August 1, 2019, 3:00 - 5:00 pm
Meet the Teacher: August 1, 2019, 4:00 - 6:00 pm
First Day of School: August 6 – school starts at 8:15am

MONTHLY FPO MEETING
We would like to invite you to join us for our monthly Franklin Parent Organization (FPO) meeting. The monthly meeting is held on the first Tuesday of each month at 6:00 pm in the school’s media center/library. The meeting is a wonderful opportunity to learn about what is happening at our school, meet other parents/guardians, and share your ideas and concerns. The next FPO meeting will be on Tuesday, September 3, 2019.

Please feel free to reach out with any questions and we look forward to seeing you all soon!

Franklin Parent Organization (FPO)
President, CC Watson
Vice President, Kristina Kinney
Treasurer, Lara Hyatt
Secretary, Mollie Gilbert Gardner
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