

Posting Dates: April 17, 2008 – Until filled



Job Description

Job Code **DN632**

Electrician J Lead

Maintenance – 555 S Lewis

Written Test Required at Time of Application

Prior to employment or during the first 3 months of new hire probationary period, drug and alcohol testing shall be required of all new contract employees who work for Operations in a safety sensitive position. Any applicants having a confirmed positive test shall not be eligible for employment. In compliance with federal law, employees required to have a Commercial Driver's License shall also be tested upon application, post-accident and at random.

Salary Range: 42-1, \$17.84

Term: 12 months

FSLA: Non-Exempt

Benefits: Vacation, sick leave, holidays, retirement, workers' comp, life, health, dental and vision insurance

Position

To direct assigned employees; to maintain electrical systems and their components in safe operating conditions; to modify or install electrical services; and to determine the most efficient installation of additional systems.

Qualifications

- High School education or equivalent
- Valid Arizona driver's license
- Minimum five years varied experience as an electrical journeyman
- Minimum three years electrical lead or supervisory experience
- Knowledge of city, state and federal electric codes
- Complete working knowledge of tools, materials and safe working practices of the electrical trade
- Ability to troubleshoot service sections and transformers
- Ability to interpret, to understand and to work from plans, specifications and blueprints and to do take-offs and preconstruction inspections
- Ability to work from various heights including ladders and personal lifts up to 35 feet
- Computer proficiency to include use of basic software applications (Word, Excel, etc)
- Ability to communicate effectively (written and verbal) and to establish and to maintain effective and cooperative working relationships
- Ability to work overtime and to change schedules with minimal notice; willingness to work non-regular hours (weekends, night shift, swing shift, holidays)

Essential Duties

- Oversee and assist with the service and repair on electrical systems (i.e. main transformers, main service sections, interior and exterior lighting systems, generators, motors, control circuits, breaker panels, overload devices, etc)
- Install and/or replace components for electrical systems (i.e. lighting fixtures, bulbs, fluorescent tubes, ballast switches, receptacles, fuses, etc)
- Requisition electrical tools, parts and supplies in adequate quantities and in a timely manner to ensure sufficient shop inventory
- Assign work orders and assist on two-man jobs
- Process completed work orders and other paperwork on computerized system
- Monitor all emergencies through to the desired outcome

Marginal Duties

- Coordinate projects with other operations lead personnel
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities

Supervision

Supervisor, Maintenance