

Posting Dates: May 8, 2008 - May 21, 2008



**Job Description**

Job Code FO639

**Mechanic Heavy Duty J – Vehicle Maintenance  
549 N Stapley**

Prior to employment or during the first 3 months of new hire probationary period, drug and alcohol testing shall be required of all new contract employees who work for Vehicle Maintenance in a safety sensitive position. Any applicants having a confirmed positive test shall not be eligible for employment. In compliance with federal law, employees required to have a Commercial Driver's License shall also be tested upon application, post-accident and at random.

**Salary Range:** 37-1, \$15.80

**Term:** 12 months

**Benefits:** Vacation, sick leave, holidays, retirement, workers' comp, life, health, dental and vision insurance

**FSLA:** Non-Exempt

**Position**

To diagnose and perform repairs on district vehicles including repairs as complex as engine and transmission overhauls; and to ensure the availability of vehicles in safe operating condition.

**Qualifications**

- High School education or equivalent; successful completion of an accredited apprenticeship and/or proof of equally satisfactory experience
- Valid, or ability to obtain, Arizona CDL class A driver's license and vehicle emissions license
- Five years mechanical with minimum three years diesel experience
- Skills and experience of journeyman mechanic; proficient in diagnostic testing equipment of automotive and maintenance shops
- Ability to work outside in either heat or cold; to lift and/or move 75 pounds
- Ability to operate vehicle maintenance repair facility equipment (i.e. brake drum lathe, Sun Diagnostic)
- Ability to communicate effectively (verbal and written) and to establish and to maintain effective and cooperative working relationships
- Ability to work overtime and to change schedules with minimal notice; willingness to work non-regular hours (weekends, night shift, swing shift, holidays)
- Willingness to pursue educational goals to maintain basic job skills

**Essential Duties**

- Diagnose and correct all types of engine problems from tune-up to complete engine and transmission overhauls
- Inspect, diagnose and make minor repairs on district vehicles (i.e. buses, automobiles, vans and trucks)
- Make service calls for emergency repairs and operate light and heavy duty towing equipment for vehicle recovery
- Check buses for safety conformance and compliance
- Determine and follow safe work procedures and keep shop area maintained and free from hazards
- Perform required paperwork and record keeping in a timely, neat and legible manner

**Marginal Duties**

- Estimate time and cost repairs of equipment
- Lubricate, adjust and service equipment
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities

**Supervision**

Mechanic Heavy Duty J Lead  
Supervisor, Vehicle Maintenance