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OPENINGS

PLEASE POST IMMEDIATELY

HUMAN RESOURCES DEPT.
63 E. Main Street - #101
Mesa, AZ 85201-7422
(480) 472-0423
(480) 472-0432 (FAX)

An Equal Opportunity Organization – The district does not discriminate on the basis of age, race, color, religion, sex, marital status, handicap/disability, or national origin

CLASSIFIED JOB HOT LINE: (480) 472-7200

POSITION:

Bus Driver – Transportation, 549 N. Stapley

Mesa Unified School District maintains a drug-free workplace and reserves the right to test employees for use of alcohol or drugs on the basis of cause. In addition, bus drivers and other employees required to have a Commercial Driver's license shall be tested as a part of the initial and annual physical examination required for certification by state law. In compliance with federal law, bus drivers and other employees required to have a Commercial Driver's license shall also be tested upon application, post-accident, and at random.

QUALIFICATIONS:

1. Must meet requirements for School Bus Driver Certification, i.e., attend State Bus Driver clinic and pass fingerprint check
2. Satisfactory demonstration of driving skills and proficiency
3. Knowledge of Arizona traffic laws; Basic knowledge in reading routes, maps and schedules
4. Must have communication skills including basic writing skills; Ability to communicate and relate well with people, parents, administrators, bus drivers, dispatcher, etc.
5. Ability to meet time schedules; ability to work varying driving assignments
6. Ability to perform physical demands of the position including ability to perform pulling, pushing, reaching, bending and walking
7. Ability to successfully pass a Bus Driver agility test

ESSENTIAL DUTIES:

Administers first aid and medical assistance for the purpose of providing appropriate care for ill, medically fragile and/or injured children

Assesses potential emergency situation, taking appropriate action to protect the well-being of passengers

Assists students and other passengers for the purpose of providing safe loading and unloading from buses including both emergency situations and normal transport

Attends training for purpose of maintaining skills and meeting requirements for school bus certificate

Cleans assigned vehicles, both interior/exterior, maintaining appearance, sanitation and safety of vehicle

Drives school busses and/or vans, transporting students over scheduled routes and/or special excursions (field trips, athletic events)

Informs school personnel of practices and incidents, providing information for follow up action and/or proper procedures

Inspects assigned vehicles, ensuring that the vehicle is in a safe operating condition including pre and post trip checks

Prepares documentation for the purpose of providing written support and/or conveying information

MARGINAL DUTIES:

Perform others duties as assigned

TERMS:

Range/Salary:	25-1, \$10.85 - \$11.39 Driving Wage – DOE
Work Term:	9 Months
Benefits:	Approximately 20-29 Hours Per Week