

Mesa Public Schools

**Certification of Classified Employee
Regarding Volunteer Coaching**

Employee Name _____ EIN _____

Job Title _____ School or Other Location _____

Duration of Volunteer Activity _____

Description of Volunteer Services _____

I, the undersigned employee of Mesa Public Schools, wish to provide the described volunteer services for the benefit of the district. I certify that:

- (1) I do not perform as part of my job assignment the same type of service as I will perform as a volunteer; and
- (2) I am offering my volunteer services freely and without coercion by the district or any employee or affiliate of the district.
- (3) Compensation is limited to reimbursement for authorized expenses, reasonable benefits, nominal fees, or any combination thereof.

Signature of Employee

Date

Request for Volunteer Coaching Supported by:

Supervisor (Print Name)

Signature

Date

Request for Volunteer Service:

Approved Denied

Human Resources Representative

Date