

Mesa Public Schools

ALTERNATIVE GRADUATION REQUIREMENTS APPEAL FORM

Appeal Procedure

- A student who does not achieve a passing score on the AIMS test for high school graduation may request an appeal by submitting this form to the high school principal within 10 days of being notified of failure to achieve "Meets the Standard" on any section of the test. The principal will be the initial hearing authority for all appeals.
• School officials will provide adequate notice to the student and the student's parents or guardians regarding the date, time, and place of the appeal hearing. The student or the student's representative may participate in the appeal personally, by telephone, or by providing written documentation.
• The student or parents/guardians will have the burden of demonstrating what circumstances prevented compliance with the graduation requirements.
• An appeal will be granted only upon presentation of credible evidence that:
o Extreme circumstances made the student ineligible or otherwise prevented the student from attending each AIMS test opportunity.
o The student participated in a least one state- or school-sanctioned remediation program in those AIMS test subject areas that the student failed.
• The principal will issue a written recommendation to the Associate Superintendent within 5 days of the appeal hearing. The Associate Superintendent or designee will review the principal's recommendation and may conduct a supplemental hearing. The Associate Superintendent or designee will accept or reject the principal's recommendation within 10 days after receipt of the principal's recommendation or the date of the supplemental hearing, whichever is later.
• The decision of the Associate Superintendent or designee is final.

Student Information

Date: Student Name: Grade:

Projected Graduation Date: Parent/Guardian Name:

Requirement(s) being appealed: (check one box or both boxes, if applicable)

- Student did not take the AIMS assessment each time the test was offered.
Student did not participate in at least one available academic remediation program as described.

Based on the box(es) checked above, provide evidence to support your appeal. Evidence must demonstrate "extreme circumstances" causing an inability to meet the graduation requirements. (Attach a separate sheet if necessary.)

Blank lines for providing evidence to support the appeal.

Signature

Date