

**LETTER FROM PRINCIPAL DECLINING REQUEST FOR WAIVER OF TUITION**

Date

Name [Name of Family Member Requesting Enrollment]  
Street Address  
City, State, ZIP

RE: [Student's Name]

Dear \_\_\_\_\_:

On behalf of Mesa Public Schools, I am writing to inform you that tuition will not be waived for [Student's Name] because [insert reason].

If you want [Student's Name] to remain enrolled as a student in the Mesa Unified School District, you must pay tuition by \_\_\_\_\_ or [Student's Name] will be withdrawn on that date.

Please call me if you would like to know the amount of the tuition charge or if you have any other questions.

Sincerely,

\_\_\_\_\_  
Principal