

MESA

PUBLIC SCHOOLS

Student's Name/School Year

Date

Dear [Parent/Guardian's Name]:

Your child, [student's name], has been identified as a student with a chronic health condition for the [year-year] school year. The purpose of this letter is to review the Chronic Health Conditions program so that you and your child understand what you may expect of your school and what the school will expect of you and your child so that your child gets the most benefit from the program.

First, let me review some basic procedures:

- If your child will be absent, you must call in the absence to the attendance officer. This must be done each day that your child will be absent. Please tell the attendance officer if the absence is not related to your child's chronic health condition.
- If your child becomes ill or needs to leave school during the school day, he or she must check out through the Health Office. If your child leaves without checking out, the absence will be recorded as unexcused, and your child will not be permitted to make up missed work.
- Your child will not be disqualified from earning course credit because of excessive absences if his or her absences are excused because of the chronic health condition. However, your child will remain obligated to complete all required class work satisfactorily. It is your child's responsibility to request homework and return it in a timely fashion.
- Absences resulting from a chronic health condition do not exempt the student from the district/state graduation or promotion requirements.
- Students who are absent from school due to illness (whether a chronic health condition or otherwise) are not eligible to participate in competitive sports, pom, cheer, marching band, etc. on a day the student is absent.

It is very important that you and your child understand and follow these procedures. Please review them with your child. If you have any questions or concerns about these procedures, please contact me at (480) 472-_____.

Your child's chronic health condition may require the school and its teachers to make accommodations in addition to what has been described. If you feel that your child needs additional accommodations, you may request a conference with your child's teacher and/or counselor to establish an instructional plan that addresses homework assignments and any other issues that you believe are appropriate. If you wish to meet to discuss an instructional plan, please contact

Sincerely,

School Nurse

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