**COMPUTER LAB ETHICS**

**Mesa Public Schools** treats system security very seriously. Any misuse or abuse of computer equipment, programs or data will result in **termination of computer privileges** and may lead to **disciplinary action**. This includes:

1. Entering or exploring any area of the computer or network other than the program for the course and the home directory where the student's data files are located. This includes attempting to explore the Internet without permission.
2. Attempting to log on with any other ID other than their own
3. Attempting to destroy or modify programs, records or data belonging to the school or another user.
4. Attempting to use the disk drive or CD drives without permission.
5. Computer vandalism, which includes writing on any equipment, taking mouse balls, writing on mouse pads or copy holders, or removing anything from the classroom that belongs here. Vandalism also includes changing computer configurations or attempting to "hack" into any system that is not part of the curriculum.
6. Unauthorized use of computing resources for unauthorized purposes.
7. Accessing or copying programs, records or data belonging to the school or another user without permission.
8. Attempting to breach the security of another user's account or deprive another user of access to the school's computing resources.
9. Using the school's computing resources for personal or financial gain.
10. Transporting copies of the school's programs, records or data to another person or site without written authorization.
11. Accessing or modifying any desktop icons or files without instructor's permission.
12. Cheating or computer vandalism results in referral to Admin. Cheating includes copying or using other students' work or copying or using other students' files.
13. No vulgar, abusive, or crude language is to be used in the classroom or on the terminals.

Mrs. Tamara Tapia (CTE Department Head) at (480) 472-2362 email: tctapia@mpsaz.org

You may keep this document for your records. (cut below)

I have read and understand the parent letter and the computer lab ethics.

<table>
<thead>
<tr>
<th>Student Signature</th>
<th>Date</th>
<th>Parent or Guardian Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

Please provide the following where applicable:

- [ ] Email Address(s):
- [ ] Home Phone:
- [ ] Mother's Name:
- How often do you check email?: [ ] Daily, [ ] Weekly, [ ] Hardly Ever
- [ ] Work/Cell Phone:

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