



RED MOUNTAIN HIGH SCHOOL

7301 E. Brown Road, Mesa, Arizona 85207

ACADEMIC BOOSTER CLUB BYLAWS

Approved and adopted August 23, 2005 as amended by amendment dated September 13, 2005

Article I

Name, Purpose, Motto, and Goals

Section 1.

Name: The Red Mountain High School Academic Booster Club is a parent/teacher organization, herein after referred to as the ABC.

Section 2.

Purpose: To promote, support, recognize, and reward academic excellence at Red Mountain High School, in accordance with the policies of Mesa Public Schools. The ABC is a non-profit organization.

Section 3.

Motto: Drive to Excellence.

Section 4.

Goals (not limited to activities listed):

- Recognize students and teachers in a positive way.
- Reward individuals and groups who have demonstrated academic success
- Reinforce daily attendance and academic efforts of all students
- Establish programs for exemplary performance (i.e. VIP status; peer recognition; teacher of the year)
- Recognize students for both long term and short term performance

- Recognize distinguished alumni who have given back to Red Mountain H.S.
- Assist programs and administration in efforts to increase student performance
- Continue the culture of high achievement across the entire student body
- Market the academic program at Red Mountain High School

Article II

General Membership, Executive Board, Standing Committees

Section 1.

General Membership: All parents/guardians of students with current enrollment at Red Mountain High School are considered members of the ABC. Teachers/staff will be nominated by the School Principal prior to the commencement of each calendar school year. Annual membership dues are recommended as an annual contribution per member household. Households with current dues paid in full are considered active members and shall have one vote per issue in ABC matters at any regular or special meeting. Any household wishing to participate as a voting member, but is experiencing a financial hardship should contact the Board.

Section 2.

Executive Board: For the 2005-2006 year only, election of four ABC Officers shall commence August 23, 2005. Afterward, elections will take place in the spring of each Calendar year. Nominee candidate names with qualifications must be submitted to the nomination committee upon solicitation and no later than 15 days prior to election. In the case where insufficient nominations were received to fill all the executive board positions, nominations from the floor shall be permitted. Officers may be nominated for consecutive terms as long as general membership requirements are maintained. All officers serve without compensation. Active members unable to attend the election for voting purposes may contact the Nomination Committee to obtain a proxy. Proxy forms issued by the Nomination Committee for the current election will be accepted upon presentation anytime prior to the election. Terms expire upon new calendar year elections.

- President
- Vice President
- Secretary
- Treasurer
- Member at Large

Section 3:

Committee participation is encouraged for all active ABC members who may voluntarily and without compensation select an established committee to serve. For the 2005-2006

year only, elections shall commence August 23, 2005. Afterwards, elections will take place in the spring of each calendar year. Nominee candidate names must be submitted upon solicitation by the nomination committee and no later than 15 days prior to election. In the case where insufficient nominations were received to fill all the executive board positions, nominations from the floor shall be permitted. Chairpersons may be nominated for consecutive terms as long as general membership requirements are maintained. The nomination committee may allow the elections of Committee Vice Chairpersons and will announce such an election at least 15 days in advance. Active members unable to attend the election for voting purposes may contact the Nomination Committee to obtain a proxy. Proxy forms issued by the Nomination Committee for the current election will be accepted upon presentation anytime prior to the election. Terms expire upon new calendar year elections.

Academic Committee reports directly to the Vice President concerning:

- Academics
- Awards
- Appreciation
- Recognition of teachers and students
- Alumni
- Activities
- Incentives

Business Committee reports directly to the Treasurer and Member-at-Large concerning:

- Management
- Treasury
- Finances
- Fundraising
- Budget
- Bylaws
- Bookkeeping

Communications Committee reports directly to the Secretary concerning:

- Member lists
- E-mail
- Web page
- Press releases
- Newspapers
- Posters
- Flyers
- Public outreach
- Meeting scheduling/announcements
- Nominations

Article III

Meetings

Section 1.

Date/time/location: Regular monthly meetings will be held at Red Mountain High School and will be announced. Regular meetings will not be held during the months of June and July. Special meetings may be called by the President throughout the year, when necessary. Election dates shall be announced at least 15 days prior to election.

Section 2.

Conduct:

All meetings should follow an agenda prepared by ABC Officers with input from standing committees and general membership. Special topics for the agenda should be submitted to the President, in writing, at least 20 days prior to the meeting. If a matter is submitted for vote, dues paying members, including the President shall be entitled to a vote on each issue. A simple majority of active members present including at least three officers, constitutes a quorum for the transaction of business. Should the vote concerning one or more issues be tied in a vote, the President will break the tie.

Section 3.

The order of a regular meeting shall be:

1. Call to Order (introduction of members when necessary)
2. Reading of the minutes
3. Treasurer's Report
4. Committee Reports
5. Old Business
6. New Business
7. Adjournment

Article IV

Officers and their Duties

Section 1. The President shall:

- a) preside at all ABC meetings
- b) act as the contracting officer for the ABC in connection with all business authorized by the members and, together with the Secretary, sign all official contracts, agreements, and applications pertaining to ABC business
- c) sign purchase orders, together with the treasurer, for the disbursement of funds as authorized by the ABC membership

- d) designate another active member of the ABC to act temporarily in the absence of another officer that is unable to perform the duties of the offices

Section 2. The Vice-President shall:

- a) have and exercise all the powers, authority, and duties of the President during the President's absence
- b) have such power and perform such duties as may be delegated to him by the President
- c) be authorized to sign purchase orders for disbursement of ABC funds when the President is absent

Section 3. The Treasurer shall:

- a) have custody of all funds, securities, valuable papers, and other assets of the ABC, subject to limitations and controls as imposed by the bylaws.
- b) Have authority to sign purchase orders, together with the President, for the purpose of distributing ABC funds
- c) Collect the ABC's revenues and make deposits
- d) Provide and maintain full and complete financial records of all assets and liabilities of the ABC
- e) Be prepared to provide an accounting of funds at any/all meetings of the ABC
- f) Give an annual accounting of income and disbursements to the ABC

Section 4. The Secretary shall:

- a) prepare and maintain full records of all meetings of the ABC
- b) prepare and distribute minutes of all ABC meetings
- c) complete returns of all elections conducted at ABC meetings
- d) oversee club publicity and communications including meeting scheduling and announcements

Section 5. Member at Large shall:

- a) assist any or all of the other executive board members as requested for the purposes of ABC business
- b) assist in coordination of Business Committee activities

Article V

Awards

Section 1.

The majority of funds raised will go towards awards and certificates throughout the school year for students and teachers. An annual award for teaching excellence will be

presented at the end of every year beginning in May 2006. Graduating seniors will be asked to provide a nomination of a single teacher or faculty member whom they feel should be the recipient of such an honor. The Award and Events Committee will gather and submit this information with additional research for award justification to the ABC for a simple majority vote.

Article VI

Adoption of Bylaws and amendments thereto

Section 1.

These bylaws shall become effective upon approval by the ABC and shall remain in effect until amended in accordance with the following provisions:

- a) proposed amendments may originate with the ABC Officers or active ABC members
- b) amendments or additions must be proposed at a regular or special meeting at least twenty days prior to being voted on.
- c) Amendments or additions to the bylaws shall require the affirmative vote by a majority of the active ABC members

Section 2.

Copies of these bylaws shall be made available to members upon request.

Article VII

General Comments

Section 1.

All books of accounts, minutes of meetings, committee reports, and other records of the ABC shall be available to members at reasonable times and upon written request to the Secretary.

Section 2.

The books and records of the ABC shall be kept by the Secretary, unless in the hands of the ABC Officers on official business.

Section 3.

All funds or other assets collected shall be submitted to the ABC Treasurer.

Section 4.

In the event the ABC should dissolve, all monies or other assets shall become the property of Red Mountain High School.

Section 5.

The ABC is not responsible for any debts of Red Mountain High School.

Section 6.

Red Mountain High School is not responsible for any debts or actions of the ABC.