

## Red Mountain High School Letter of Recommendation Questionnaire

To assist advisors / teachers / administrators in representing you accurately in letters of recommendation as well as to document your accomplishments, please respond to the statements and questions below. The more specific you are, the better the letter of recommendation will be.

**PLAN ON A 2 WEEK TURN AROUND TIME – PLAN ACCORDINGLY**

|  |  |
|--|--|
| <b>Name:</b>   |  |
| <b>Today's Date:</b>   |  |
| <b>Deadline:</b><br>(When do you need the letter?)   |  |
| <b>Student ID:</b>   |  |
| <b>Student Non MPS Email:</b>  |  |
| <b>GPA – College Core:</b>   |  |
| <b>GPA – Unweighted:</b>   |  |
| <b>GPA – Weighted:</b>   |  |
| <b>Class Rank:</b>   |  |
| <b>Are you a First-Generation Student?</b> (Neither parent graduated from a 4-year college in the US.) |  |
| <b>Do you receive free or reduced lunch?</b> (Potential fee waivers & scholarships.)                   |  |
| <b>Do you have any siblings?</b> (If so how many.)   |  |
| <b>Purpose of Letter:</b><br>(Admissions, Scholarships, etc.)  |  |
| <b>Organization:</b><br>(College/university or company to be addressed)                                |  |
| <b>Colleges:</b><br>(What colleges are you applying to)  |  |

Please provide detailed answers to the following questions. Do not give a few general word sentences.

1. What is your planned major? Why do you wish to pursue this major or career? How have you explored this interest? How does this match with what you would like to achieve in your life after college?
2. What sets you apart from other students? Include academic and personal qualities; please share specific examples or stories of these qualities.
3. What motivates / excites you the most and why?

4. Explain your academic strengths and weaknesses. Are there any items or trends on your transcript that you think need explanation?

5. Please share any unusual circumstances or challenges in your life (personal or academic) and what have you learned from them. Do you have any responsibilities at home that have kept you from getting involved at RMHS?

6. Number of community service hours to date: \_\_\_\_\_ please describe your community service projects.



11. What was the most significant extracurricular activity in which you participated? Describe the time commitment and the significance to you personally.

12. List and describe leadership roles and honors and awards you have received. Indicate number of years.

13. List personal hobbies or how you spend your time. Do you have a special talent that most people might not know about?

14. Think of your dream school. Why should that school accept you? What can you contribute to that school?

**Your Letter of Recommendation:** please take this opportunity to write a brief letter of recommendation about yourself to a college admissions counselor. Be sure to add information and examples that you would want your advisor to include in their letter of recommendation for you.

**Red Mountain High School**  
**Letter of Recommendation Questionnaire - Parent**

Dear Parent / Guardian:

Thank you in advance for your responses to the following questions. Your responses will assist your student's advisor or teacher when they write letter of recommendation for your student. The information you provide will be kept confidential.

**Student's Name:** \_\_\_\_\_

**Your name and relationship to student:** \_\_\_\_\_

1. In what areas has your student shown the most development and growth during the last four years?

2. What is the single MOST IMPORTANT thing you want the colleges to know about your student?

3. Three adjectives or personality traits that best describe your student and why:



