

**STUDENT / PARENT  
HANDBOOK  
2017-2018**



**SOAR!**

**Be Safe    Be Accepting & Respectful  
Take Ownership    Be Ready & Responsible**

**SALK ELEMENTARY SCHOOL  
7029 East Brown Road  
Mesa, Arizona 85207  
Telephone: (480) 472-8400  
Principal: Mrs. Vicki Hester**

**SCHOOL HOURS**

**M, T, TH, F .....7:45 AM - 2:15 PM  
WEDNESDAY .....7:45 AM - 1:15 PM**

**Please drop off your child at the assigned Parent Drop off area  
after 7:20 AM. There is no adult supervision until then.**

# STUDENT HANDBOOK 2017/2018

In addition to reviewing this booklet with your child, be sure to review the Booklet MPS INFORMATION AND GUIDELINES. That publication includes information regarding many district policies and general information.

Visitors on Campus.....	pg 1	Discrimination and Harassment	pg 4
Salk Mission Statement .....	pg 1	Cell Phones .....	pg 4
School Song .....	pg 1	No Bullying Policy.....	pg 4
School Mascot .....	pg 1	Textbook/Library Books .....	pg 4
School Colors .....	pg 1	Homework .....	pg 4
School/Parent Responsibilities ..	pg 1	Health Office.....	pg 4&5
Attendance .....	pg 1	Parent involvement .....	pg 5
Tardy Guidelines.....	pg 1	Salk School Rules .....	pg 5&6
Bicycles .....	pg 2	Figit Spinners and Figit Toys.....	pg 6
Lost and Found .....	pg 2	Disciplinary Actions.....	pg 6
Cafeteria .....	pg 2	General Courtesy and Safety.....	pg 6
Food Safety.....	pg 2	Dress and Grooming Standards...	pg 6&7
Bus Policies .....	pg 2	AVID.....	pg 7
Transportation .....	pg 3	PBIS - SOAR.....	Pg 8&9
Dropping off and Picking up .....	pg 3	Calendar 2017-2018.....	Pg 10

## JONAS SALK M.D.

Dr. Salk is best known as the developer of the vaccine that helped to eradicate polio, a crippling disease that had reached epidemic proportions by the 1950's.

Dr. Salk was born on October 28, 1914, in New York City. He attended the city's public schools and graduated from the City College of New York in 1934. He received his medical degree in 1939. Jonas Salk was the personal medical hero of millions of men and women, many of whom were "polio pioneers," the first people to be immunized with the Salk vaccine. Few people have made one discovery that has benefited humanity so greatly.

Dr. Salk received many honors in his lifetime. Among them the most prominent are: the Congressional Gold Medal, the Presidential Medal of Freedom, the Jwaharlal Nehru Award for international Understanding, and the rank of officer in the French Legion of Honor. Dr. Jonas Salk was eighty years old when he passed away on June 23, 1995.

## SCHOOL SCHEDULE

**M, T, TH, F .....7:45 AM - 2:15 PM**  
**WEDNESDAY .....7:45 AM - 1:15 PM**

**7:40 A.M. the bell rings to signal students to go to class. Students entering the classroom after 7:45 A.M. will be counted as tardy.**

**Students are not to arrive on campus before 7:20 A.M. Adult supervision is not provided before that time. Late students should be signed in by an adult.**

## **VISITORS ON CAMPUS**

Parents are encouraged to visit Salk. Please observe the following guidelines while school is in session; Present photo identification at office where you will be issued a Visitor Photo ID sticker to wear while on campus. If you would like to observe your child's classroom during instructional time please pre-arrange this visit with the teacher to avoid disruption of learning for other students in the class. Conferences with teachers will be arranged before or after school as to not interfere with other student's instructional time. Sign your child in/out in office if tardy or leaving early.

## **MISSION STATEMENT**

### **SALK ELEMENTARY SCHOOL**

The staff, students, and parents of Salk dedicate themselves to meet the academic, social, emotional and physical needs of all students.

We provide our diverse community with a safe, positive learning environment and a creative, high quality, multifaceted academic program integrating current technology.

We prepare students to be productive, informed, successful members of a democratic society through development of basic skills, problem solving, self-esteem, self-motivation & citizenship.

### **SALK SCHOOL SONG**

Salk Scorpions, better than the best  
Salk Scorpions, the best throughout the west.  
We are the Scorpions, mighty though we're  
small  
Salk Scorpions, the greatest school of all.

(chorus)

S C O R P I O N S (clap!)  
S C O R P I O N S (clap!) S C O R P I O N S, S C O R P I O N S,  
S A L K S C O R P I O N S!

### **MASCOT: "Scorpions"**

**SCHOOL COLORS:** Yellow, Orange, Blue

## **RESPONSIBILITY OF THE SCHOOL TO THE PARENTS**

- Provide a safe, positive environment
- Provide a strong academic program
- Be receptive to and respect the unique needs of every child and their families
- Communicate regularly with parents
- Share educational goals and explain curriculum
- Create opportunities for parental involvement and parent input

- Develop students' self esteem

## **RESPONSIBILITIES OF THE PARENTS TO THE SCHOOL**

- Respond to teachers and other staff with respect
- Encourage a positive attitude towards school
- Promote regular attendance and on-time arrival
- Provide a nurturing setting, including good nutrition and proper rest
- Provide a regular time and place to do homework
- Communicate with the school by: note, phone, e-mail and attending parent conferences
- Read information the school sends home and observe school hours



## **ATTENDANCE**

The instructional day begins at 7:45 a.m. Students are expected to be at school every day and to be on time. Late students miss valuable learning time and interrupt the class. Parents are responsible for ensuring that their children attend school on time each day. Parents must contact the school if their child is absent. **Please call 472-8499 to report an absence. Please provide documentation from doctor, dentist, or other appointments to excuse absences.**

There is voice mail in operation 24 hours daily, so it is convenient for you to leave a message for the office staff. If make-up work is requested, the teacher will be notified and will assemble the work as promptly as his/her schedule allows.

Because the teacher is actively involved in classroom instruction during the school day, the work may not be ready for parent pick-up until the following morning. Parents are encouraged to call the office to check on the availability of the work before coming to the school.

## **Tardy Guidelines**

Unexcused Tardy - occurs when a student is brought late to school for reasons such as, but not limited to, sept in, traffic, car trouble, ran late, no alarm, or miss a bus.

Students who arrive late from early appointments but do not have a note from a medical professional excusing their tardy will be marked unexcused until a note is received.

A student could also be marked unexcused tardy if they are brought to school on time or on the bus, but do not line up and go in with their class at the first bell, and are not present in class when attendance is taken by the teacher for reasons of their own choosing.

Excused Tardy - occurs when a student is brought late to school due to an appointment, and have documentation from a medical professional to support their tardy.

## **BICYCLES**

If parents allow their child to ride a bicycle to school they should review safe riding tips with the child. Bicycles must be walked across the crosswalk. **Helmets are strongly encouraged!** Bicycles must be locked with students' own lock to the bicycle rack within the bicycle compound. **Students bring bicycles at their own risk.** Bicycles are not insured by the school and the compound is not monitored during the school day. The school cannot take responsibility for lost, stolen, or vandalized bicycles. Bicycles cannot be left at school overnight.

## **LOST AND FOUND**

Lost and found clothing articles and lunch pails are placed in the southeast entrance of the multipurpose room. Jewelry, glasses, etc. are kept in the office. Items not claimed within a reasonable length of time are given to charity or are discarded. **It is highly recommended that all jackets, sweaters, lunch pails, etc. have the student's name written on or in them.**

## **CAFETERIA**

All food is to be eaten in the cafeteria. Children are not allowed to take food with them outside the cafeteria. Food is not allowed on the playground.

**Accommodations may be made for students with diet restrictions.** Parents must submit paperwork that is signed by their Doctor. See Cafeteria manager.

### **Breakfast and Lunch:**

**Free Breakfast is served in the classroom** at the beginning of each school day **at 7:45 A.M.**

**Lunch is served** each school day between **10:45 A.M. and 12:15 P.M.**

**See menu for meal prices/daily selections**

Each grade level has an assigned lunch time.

Mesa participates in a federally subsidized program

that offers free and reduced price meals to students who qualify based upon family income.

**Free/reduced lunch applications are available online at [www.mpsaz.org/food](http://www.mpsaz.org/food).**

**How to purchase:** Individual lunches are pre-paid in the mornings before school. No pre-paid are sold during the regular lunch period.

Our nutritious meals follow M.P.S. Wellness Policy JL and the U.S. Dept. of Agriculture's Dietary Guidelines for Americans. Please keep these guidelines in mind when packing a lunch for your child to bring from home. A large bag of snacks such as Taki's, Cheeto's, etc. or bag of cookies is not considered a nutritious meal.



## **FOOD SAFETY**

All food brought onto campus for students to share at classroom celebrations or other group activities must originate from stores or commercial kitchens certified to comply with Maricopa County Environmental Services regulations. This is a County restriction. **Class treats cannot be homemade.**

## **BUS POLICIES**

- Bus transportation is available to elementary school students who live a mile or more from the school site and live within our boundaries.
- Students are assigned to a specific bus and are expected to ride that particular bus. Drivers maintain a list of student passengers assigned to their bus.
- If a parent needs a child to ride a different bus on a specific day, the parent must write a note. The student must have the change approved in the office early on that school day.

**Approval of a bus change is not automatic** because many buses are at capacity with their assigned students. The note should contain the child's name and teacher's name and room number, date, destination including name of adult who will

be responsible for child and their address and phone number, bus number, reason for the change, the parent's signature, and a phone number where the parent can be reached if the office is unable to approve the change.

### **Bus riding is a privilege**

Inappropriate conduct may result in the denial of bus-riding privileges. If this event occurs, Parents will be expected to transport their child. Students shall observe established and appropriate standards of classroom behavior and dress while riding a bus and at bus stops. Other specific bus rules are listed in the **MPS Information & Guidelines**. District video cameras may be in operation on school buses.

### **TRANSPORTATION TO & FROM SCHOOL**

**Changes in Routine:** Any changes in the way a student normally goes home must be relayed in writing to the office from the legal Parent/Guardian only. Parents must inform the school of a change in transportation or the student will be sent home in the manner that is most common for them. If calling to notify of a last minute change, please do so before 12:00 PM on the day of the change by calling the office at 472-8400. Last minute changes at the release of school may not be possible if students have already boarded buses.

- **If a student is going home with another student after school**, both students must provide a note from their parents: one, giving permission to go and one acknowledging a student is coming to visit. The Parent of the hosting student should plan to transport the children. Please keep in mind that many buses are at capacity and cannot accommodate children who are not assigned to their route.

Students will only be allowed to ride the bus home with another student if their bus is not at capacity and both notes have been received.

**Please remember:** Students should not be picked up or accept rides from persons who are not listed on their emergency data, unless the parent has notified the school of special permission for that particular day. If school personnel observe an unauthorized pick-up, the child will not be permitted to leave campus with the unauthorized person.

Parents are required to keep their contact numbers updated and keep teachers informed of changes in going home routine. **This is a safety issue.** Children cannot be left unsupervised.

**Walking:** All walking students must have written permission on file to walk home, unless they live in the walking area of Salk. At no time should Salk Students be on Red Mountain, Fremont, or the Mesa Academy property.

**Dropping off Students:** When you arrive at school to **DROP-OFF** your child/children: Enter from Salk Ave. Pull all the way forward in the **Parent drop-off lane** to the designated drop off/pick up area. If you are dropping off your child/children before school, a teacher will be on duty to greet them. If you do not see a teacher on duty, check the time. You may be too early and should stay with your child until 7:20 A.M.

When arriving during drop off time, **please make sure your child/children will be prepared** to exit your vehicle as soon as you have stopped at the designated area. Please park and walk them up if they are not prepared. The car behind you will be ready to pull forward to drop off their child/children. The lane will move more efficiently if everybody follows the same procedure. Students cannot be dropped off before 7:20 A.M. There is no adult supervision before then.

**Picking Up Students:** Students will wait for their Parents at the fenced Parent pick-up area and be picked up in the designated pick-up area only. Students will not wait in the office. Parents may wait in their running car in the Parent pick up line, or park in the Salk parking lot and walk up to wait for their child at the designated pick-up area only. Parents may not wait in the classroom or at the classroom door. Children will not be sent to waiting parents in parked cars or off property. An adult must always accompany a child in the parking lot. **Unattended vehicles should never park in the drop-off/pick-up area at any time.** You must pick up your child on time at release of school every day. There is aftercare provided through **Xplore** for a fee. Please see **[www.mpsaz.org/xplore](http://www.mpsaz.org/xplore)**.

- **If your child normally rides a bus**, you must pre-arrange to pick them up prior to arriving at the front of the line. If you have not pre-arranged to pick them up please park your car and come in to the office before the bell rings. Your student will be directed to meet you at the Parent Pick up area. If a student is already on a bus, you may meet them at their bus stop.

## **DISCRIMINATION AND HARASSMENT**

School is a learning place. It is a place to grow in knowledge, skill, and friendship. It should be a place to develop respect, understanding, and acceptance of all.

Mesa Public Schools has policies against the use of inappropriate language by elementary-age children. According to the district policy, inappropriate language is defined as:

1. Words that by their very utterance inflict or tend to incite an immediate breach of peace.
2. Use of the language that is plainly offensive. Examples include racial or ethnic slurs epithets, and lewd, vulgar, or obscene language.
3. Verbal conduct that relates to an individual's race, ethnicity, religion, gender or disability that creates a hostile environment under the law. Any child using such language is subject to disciplinary measures that are considered necessary and appropriate by the elementary school principal. Please encourage your child to use language that is positive, promotes self-respect towards others, and is within the school district's guidelines for student behavior.

## **CELL PHONES/iWatch**

If a cell phone/iWatch is heard ringing, or a student is seen talking on a cell/iWatch, or with a cell phone in their pocket, hand, desk, etc., anywhere on campus including the playground, it will be given to the Principal and a parent must meet with the Principal to discuss these rules. These should be powered off during school. Confiscated cell phones will not be given back to a child. A consequence may be assessed to the student for these actions. If students need to make a phone call they can ask their teacher. If parents need to leave a message for their child, please call the office.

## **NO BULLYING POLICY**

Salk Elementary, in an effort to reduce the number of disciplinary referrals has adopted a zero-tolerance policy. This includes cyber-bullying. The students are taught coping skills such as managing their body language and tone of their voice. They discuss the importance of knowing when to get help. Students and their parents sign a "Salk Scorpion Pledge" that lists the rights of students with regards to respect from others, safety from fear of being teased, bullied, or harassed and the right to learn in an environment that is safe and caring.

Through The Pledge the students accept responsibility to refrain from behaviors that are

hurtful to others and the unfair judgment of others.

## **TEXTBOOKS AND LIBRARY BOOKS**

Students are furnished textbooks at no rental or purchase charge. Library books are available for students to check out at no charge. Students are to use books in a reasonable manner. Books should be transported to and from school in a careful manner- (ex: a book bag/ back pack). At home, students should be careful to place their books in a safe place, away from chewing pets, scribbling toddlers, food and drink spills, etc. We suggest that your child not lend his/her books to friends, as your child is responsible for all books issued or checked out to him/her. Any books that are lost or damaged will be charged to the students whom they were assigned.

## **HOMEWORK POLICY**

The Salk School Homework Policy is aligned with the Mesa Public Schools Homework Policy and Administrative Regulation IKB and IKBR. Homework shall be assigned to each student on a routine and systematic basis consistent with the maturity, special needs, potential, and achievement level of the individual student.

The Governing Board and the Salk staff recognize the value of homework when it is planned for such purposes as:

- Completing regular classroom assignments.
- Reinforcing the teaching of basic skills.
- Providing opportunity for individual academic extension.
- Making up work missed during absences from the classroom.
- Learning to work independently and develop self- discipline.
- Accepting responsibility for completing assignments.
- Developing better study skills and organizing student time.
- Encouraging, enriching, and enhancing learning experiences.

Homework assignments should fit into one of the above categories.

## **HEALTH OFFICE**

### **Medications**

Most medications should be administered at home. However, under certain unusual circumstances when it is necessary for a child to take medication during school hours, an adult is

required to check the medication in with the Health Office and complete paperwork. Medication is not to be transported by students, and is not allowed to be kept in the student's possession at school. Contact the health office for specific medication guidelines.

### **Head lice**

When head lice are identified at school, the health office notifies the parents of affected students and provides information on treatment of the hair and the household.

### **Emergency Data**

It is extremely important to keep the Information on your child's emergency screen up to date.

The office should be notified **immediately** of any address or telephone number change for you or your family or any of the contacts listed on your child's emergency data.

**Listing someone as an emergency contact does not give them permission to check your child out of school early. We must have legal Parent/Guardian permission first for a listed emergency contact to check out a student early.** The exception is when the school is calling to have a child picked up, or a true emergency has occurred and we cannot reach a Parent/Guardian first.

**WE DO NOT RELEASE YOUR CHILD TO FRIENDS OR RELATIVES WHO ARE NOT LISTED ON FILE BY YOU AS AN EMERGENCY CONTACT. THIS INCLUDES BROTHERS AND SISTERS, GRAND-PARENTS, FRIENDS OF PARENT, ETC.**

### **PARENT INVOLVEMENT**

**Parent Portal-<https://mymps.mpsaz.org>**

You can view your child's: grades, attendance, assignment activity, teacher's comments and more. It can also be used to update your contact information online. Visit the Salk Office for your activation Key.

**PTO:** Parents are encouraged to participate in PTO activities. Through active parent participation, many special activities can be provided for Salk students.

**SIAC:** The School Improvement Advisory Council is composed of parents, teachers, one classified employee, and the Principal. Meetings are held monthly and are open to the public.

### **CLASSROOM VOLUNTEER:**

Parents, Guardians, and Community Members are encouraged to volunteer at Salk. Non parent volunteers must apply through the MPS District. All volunteers must be checked in through the front office and must wear a photo ID visitor sticker. Volunteers are to check out before leaving campus.



### **SALK SCHOOL RULES**

Salk Scorpions S.O.A.R. for success! Be Safe, Take Ownership, Be Accepting and Respectful, Be Ready and Responsible. Please review MPS Elementary Students Information and Guidelines Booklet for discipline consequences at: [mpsaz.org/parents/info/guidelines](https://mpsaz.org/parents/info/guidelines)

#### **1. Show respect to fellow students, adults, and property.**

- Keep hands, feet, mouth, and objects to one's self.
- Handle equipment, materials, and supplies in a responsible, safe manner.
- Use only kind, respectful comments to one another and to adults.
- Students shall comply with reasonable directions and requests of school personnel.
- No spitting.

#### **2. No profanity, obscene gestures, or harassing.**

- Inappropriate language and gestures are not to be used at school.
- Sexual harassment in the form of comments, touch, gestures, etc. is prohibited.
- Harassment based upon race, color, religion, gender, disability, or national origin is prohibited.

#### **3. No harmful items at school.**

- No throwing of rocks, sand, sticks, or hard objects.

Dangerous instruments, dangerous weapons, alcoholic beverages, or other controlled substances are prohibited at school. This includes, but is not limited to : drugs, drug paraphernalia, alcoholic beverages, cigarettes, lighters/matches, guns, look-alike guns, knives of

any kind, firearms, fireworks, caps, poppers, bullets or other hazardous device or related paraphernalia (including fired shells), laser pens, etc.

The Assistant Superintendent and Police will be notified of any student using, displaying, or knowingly carrying or possessing a dangerous instrument or deadly weapon on district property or at district functions and shall be subject to suspension or expulsion.

**4. No fighting or threats.**

- No real or "pretend" fighting.
- No "horseplay", kicking, pushing, or tripping.
- **No threats to others' safety by words or actions.**

**5. Use good manners in the cafeteria.**

- Remain seated until dismissed.
- Do not share or throw food.
- Talk quietly with those seated directly next to or across from you.
- Walk carefully (no running).

**6. Observe appropriate clothing and Grooming** (See Dress & Grooming Standards and Salk Dress Code for important details).

**Play in designated playground areas.**

- Primary grade students and intermediate grade students have designated playground areas.
- Use playground equipment in a safe manner.

**7. Walk on sidewalks.**

- This is important for student safety on campus.

**8. Keep playthings, cell phones, and other unnecessary items at home.**

- District insurance does not cover lost, stolen, or broken items.
- Disputes over ownership of, and/or damage or loss of items can cause unnecessary loss of instructional time for students and teachers.

Examples of items to keep home include, but are not limited to:

- Cell phones, balls, toy weapons, special gift items, sentimental items, valuables, extra money, laser pens, electronic devices, video games, video recorders, cameras, hair spray, stink bombs, over the counter medications, gum, candy, action figures, yo-yo's, trading cards, Pokémon cards, matchbox cars, **fidget spinners or toys.**

- No selling, trading, or bartering of any items at school.

**Figit Spinners and Figit Toys have a Specific Purpose**

Figit spinners and toys have become the new hot item to have here at Salk. Students are playing with them in class causing distractions and interruptions during learning. They are taking them onto the playground and causing arguments, name-calling, and physical contact between students. Figit spinners and toys will not be allowed at Salk unless they are being used as a tool as specified in an IEP, 504, or behavior plan. Please be aware that if a student is using a Figit spinner or toy as part of their plan, they must use it as it was intended and not as a toy. If they are playing with it, the teacher may take it away for the day and substitute another sensory tool for the student to use. Thank you so much for your support in helping us to provide the best learning and social environment for our students.

**DISCIPLINARY ACTIONS**

- The MPS Guidelines for Student Behavior will be used to assign discipline consequences for students who are referred to the office. This information can be found at: **[mpsaz.org/parents/info guidelines](https://mpsaz.org/parents/info_guidelines).**
- If a student receives a Disciplinary Action Form from the Principal it will be communicated to the:
  - o Parent and student (A signed copy is returned to the school)
  - o Teacher
  - o A copy will be kept in the office

**General Courtesy and Safety**

Students are held accountable by the school for their behavior on school property, at school-sponsored activities, at school bus stops, on the way to and from school, and in other locations off school grounds if their behavior has a negative impact on other students, teachers, or school activities.

**DRESS CODE/GROOMING STANDARDS**

Students will not dress or groom themselves in a manner that, in the judgment of the school administrator, presents a risk to the health, safety, or general welfare of the student, other students or staff, or that is counterproductive to the District's educational objectives. It is the



Parent's responsibility to ensure compliance with the Dress Code. All students who attend Salk Elementary School must dress in accordance with this Dress Code.

### General Standards

Students will refrain from wearing clothing, jewelry, or other accessories that communicate, whether through language, images, symbols, artwork, color schemes or clothing styles:

- a message related to tobacco, alcohol, or illegal drugs
- a message that advocates or promotes violence or terror, gang membership, affiliation or support, or is sexually suggestive, vulgar, obscene or plainly offensive.
- a message that would cause a reasonable person, student, or staff member to feel insulted, demeaned, threatened, intimidated, or harassed because of the person's race, ethnicity, religion, gender, or sexual orientation.

### Dress Standards

Without limiting the general standards, students must comply with the following standards at school or school events:

- Jeans, pants and trousers must be worn at the waist area and must not drag excessively on the ground or show your bottom or underclothes when you stand or sit. No sagging pants are allowed, and underwear should not be visible. Extremely tight pants are not to be worn.
- Clothing must cover the abdomen, buttocks, genital, and chest area. Tops that expose cleavage are prohibited. When standing, tops must completely cover the midriff to the skirt, shorts, or pants. See-through clothing is prohibited.
- Tank tops and other sleeveless tops are permitted only if the straps are wider than 1 inch and the armholes are no lower than 2 inches from the armpit. Bras and straps should not be visible. Tube tops and halter tops are prohibited.
- Dresses and skirts must extend at least 1 inch beyond the tip of the student's fingers.
- Shorts must have at least a 2 inch inseam and extend to the tip of the student's fingers.
- Pajamas and other sleepwear including slippers are prohibited.
- Bandannas, hairnets and do-rags are prohibited. Hats/hoods may be worn for warmth or sun protection only but must conform to school guidelines which include; not to be worn inside

buildings, hat worn bill-forward. Must conform to General Standards for message.

- No body/facial piercing allowed other than earrings for safety reasons. No dangling earrings or oversized hoop earrings. Jewelry and accessories with studs, spikes, sharp objects or heavy chains are prohibited.
- No make-up or temporary/henna tattoos, including glitter, lipstick, lip liner, gloss, blush, eyebrow pencil, shadow, liner, or mascara. Adding color to your hair is prohibited. Students wearing makeup will be asked to remove it.
- **Footwear must be worn at all times.** With all the outdoor activity at school including recess and PE, it's most safe and appropriate for students to wear socks and tennis shoes every day. Shoes such as wheels in heels, slip-ons, high heels, or backless shoes or shoes that pose a safety hazard are prohibited. Sandals must have a back strap and low or no heel. Wearing sandals to school can cause safety hazards with twisted ankles or toe injuries. Sandals often break at school and parents will be called for replacement shoes. Students must wear tennis shoes to participate in PE.
- Gloves are to be worn for warmth on cold days outside only.
- Students will not be allowed to have purses or bags on the playground.

### Grooming Standards

- Students are expected to bathe and groom themselves regularly so that any lack of personal hygiene is not distracting or disruptive to students or staff.

Repeated violations of the dress standards may result in appropriate disciplinary action being taken..

### AVID

**AVID -- Advancement Via Individual Determination** is a global organization whose mission is to close the achievement gap by preparing all students for College readiness and success. MPS is expanding AVID to include participation on every campus over time.





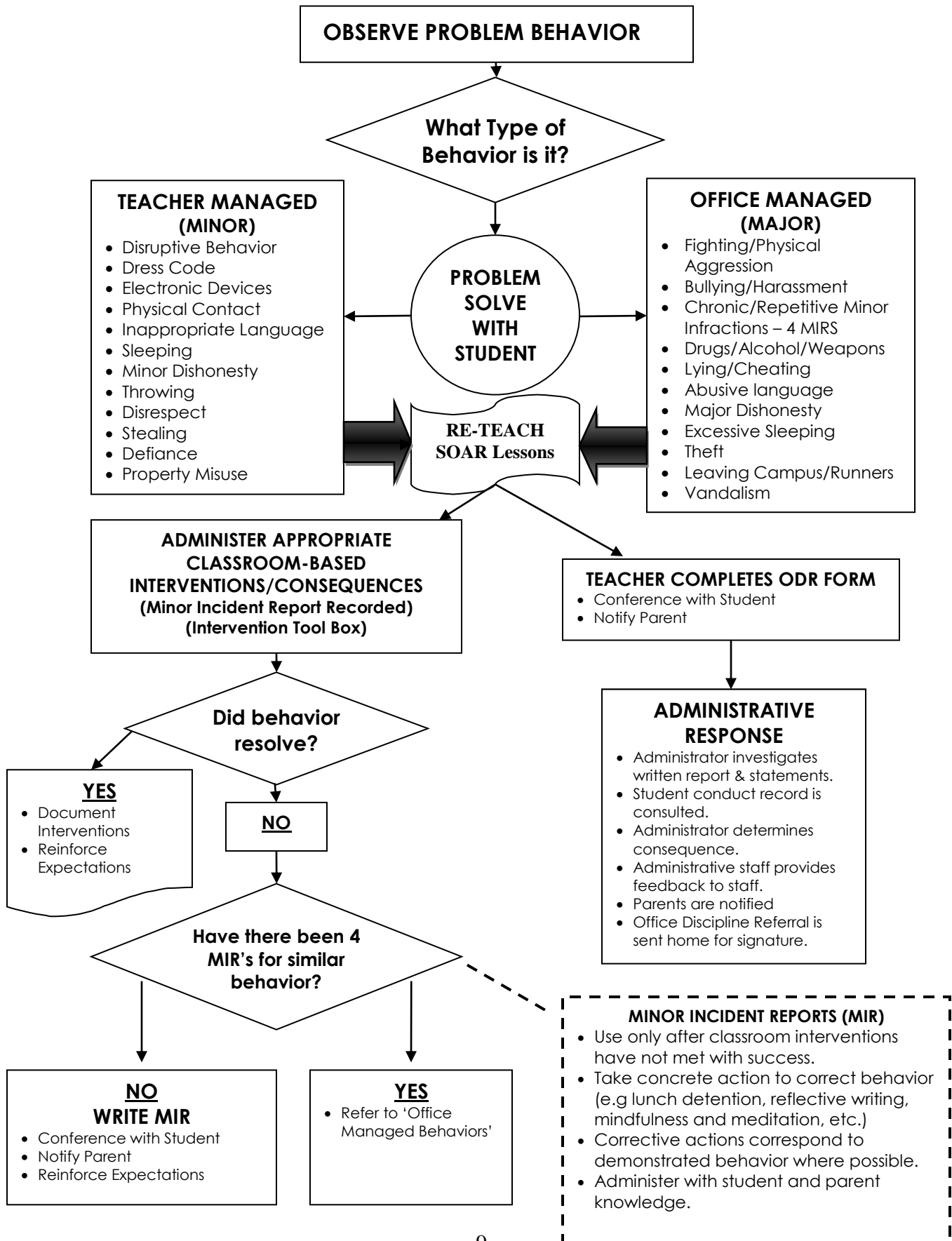
## STUDENT EXPECTATION MATRIX

# S.O.A.R. to Success at Salk!

	BE SAFE	TAKE OWNERSHIP	BE ACCEPTING BE RESPECTFUL	BE READY BE RESPONSIBLE
<b>CLASSROOMS</b>	<ul style="list-style-type: none"> <li>-Keep Personal Space</li> <li>-Sit Correctly</li> <li>-Use Materials Properly</li> </ul>	<ul style="list-style-type: none"> <li>-Raise Hand</li> <li>-Use Kind Words</li> <li>-Actively Participate</li> </ul>	<ul style="list-style-type: none"> <li>-Clean Up After Yourself</li> <li>-Follow Directions</li> <li>--Do Your Best</li> </ul>	<ul style="list-style-type: none"> <li>-Come Prepared</li> <li>-Follow Directions</li> <li>-Complete Your Homework</li> </ul>
<b>PLAYGROUND</b>	<ul style="list-style-type: none"> <li>-Play Appropriately</li> <li>-Keep Hands and Feet to Yourself</li> <li>Walk on Sidewalks</li> </ul>	<ul style="list-style-type: none"> <li>-Apologize for Mistakes</li> <li>-Return All Equipment</li> </ul>	<ul style="list-style-type: none"> <li>-Share Equipment</li> <li>-Take Turns</li> <li>-Use Positive Words</li> </ul>	<ul style="list-style-type: none"> <li>-Agree on Rules</li> <li>-Use the Restroom</li> <li>-Be in Line on Time</li> </ul>
<b>BATHROOMS</b>	<ul style="list-style-type: none"> <li>-Enter &amp; Exit Walking</li> <li>-Keep Water in the Sink</li> <li>-Report Problems</li> </ul>	<ul style="list-style-type: none"> <li>-Use Trash Bins</li> <li>-Use Inside Voice</li> <li>-Flush and Wash Hands</li> </ul>	<ul style="list-style-type: none"> <li>-Respect Privacy of Others</li> <li>-Use Kind Words</li> <li>-Take Turns</li> </ul>	<ul style="list-style-type: none"> <li>-Use Your Grade Level Bathrooms</li> <li>-Be Quick, Be Quiet, Be Clean</li> <li>-Promptly Return To Class</li> </ul>
<b>CAFETERIA</b>	<ul style="list-style-type: none"> <li>-Enter &amp; Exit Quietly</li> <li>-Keep Personal Space</li> <li>-Always Walk</li> </ul>	<ul style="list-style-type: none"> <li>-Wait Your Turn</li> <li>-Stay Seated Until Dismissed</li> <li>-Clean Up Your Area</li> </ul>	<ul style="list-style-type: none"> <li>-Respect Other's Space</li> <li>-Be Kind to your Neighbor</li> <li>-Use Good Manners</li> </ul>	<ul style="list-style-type: none"> <li>-Listen to All Instructions</li> <li>-Say Your Name Loud &amp; Clear</li> <li>-Follow Exit Procedures</li> </ul>
<b>BUS</b>	<ul style="list-style-type: none"> <li>-Sit in Your Assigned Seat, Facing Forward</li> <li>-Quiet Voices</li> <li>-Stay Seated at All Times</li> </ul>	<ul style="list-style-type: none"> <li>-Keep Bus Clean</li> <li>-Follow Directions</li> <li>-Always Walk</li> </ul>	<ul style="list-style-type: none"> <li>-Set a good example</li> <li>-Help Others with Rules</li> </ul>	<ul style="list-style-type: none"> <li>-Be On Time</li> <li>-Keep track of Your Personal Items</li> <li>-Get off at Assigned Stop</li> </ul>

# SOAR TO SUCCESS – Behavioral Flowchart

BE SAFE – TAKE OWNERSHIP – BE ACCEPTING & REPECTFUL – BE READED & RESPONSIBLE



## MPS and Salk School Calendar 2017-18

<b>Wednesday</b>	August 9	First day of school – Welcome back!
<b>Monday</b>	September 4	Labor Day – Schools and district offices closed
<b>Wednesday</b>	September 13	Professional development – <b>Student early release 11:45 a.m.</b>
<b>Friday</b>	October 6	End of first grading period – <b>Student early release 11:45 a.m.</b>
<b>Mon.-Friday</b>	October 9-13	October Break – Schools closed; limited district services available
<b>Monday</b>	October 16	School resumes
<b>Mon.-Friday</b>	October 16-20	Parent/Teacher Conferences – <b>Student early release 1:15 p.m.</b>
<b>Monday</b>	October 23	College Fair at Dobson High School
<b>Wednesday</b>	November 1	Professional development – <b>Student early release 11:45 a.m.</b>
<b>Friday</b>	November 10	Veterans Day (observed) – Schools and district offices closed
<b>Thurs./Friday</b>	November 23-24	Thanksgiving Break – Schools and district offices closed
<b>Thursday</b>	December 21	Early release for high school students only
<b>Friday</b>	December 22	End of second grading period – <b>Student early release 11:45 a.m.</b>
<b>Monday</b>	Dec. 25-Jan. 5	Winter Break – Schools closed
<b>Monday</b>	Dec. 25-Jan. 2	Winter Break – District offices closed
<b>Wed.-Fri.</b>	Jan. 3-5	Winter Break – Limited district services available
<b>Monday</b>	January 8	School resumes – Second semester begins
<b>Monday</b>	January 15	Martin Luther King Jr./Civil Rights Day – Schools and district offices closed
<b>Tues.-Friday</b>	Jan. 16-19	Parent teacher conferences – <b>Student early release 1:15 p.m.</b>
<b>Monday</b>	January 29	Kindergarten registration begins
<b>Tuesday</b>	January 30	Kindergarten evening registration from <b>4:00 – 6:00 p.m.</b>
<b>Wednesday</b>	February 14	Professional development – <b>Student early release 11:45 a.m.</b>
<b>Monday</b>	February 19	Presidents Day – Schools and district offices closed
<b>Friday</b>	March 9	End of third grading period – <b>Student early release 11:45 a.m.</b>
<b>Mon.-Friday</b>	March 12-16	Spring Break- Schools closed
<b>Mon.-Wed.</b>	March 12-14	Spring Break – Limited district services available
<b>Thurs./Friday</b>	March 15-16	Spring Break – District offices closed
<b>Monday</b>	March 19	School resumes
<b>Friday</b>	March 30	Spring Holiday – Schools and district offices closed
<b>Wednesday</b>	April 11	Professional development – <b>Student early release 11:45 a.m.</b>
<b>Wednesday</b>	May 23	Early Release for high school students only
<b>Thursday</b>	May 24	<b>Last day of school</b> & high school grad. – <b>regular release 2:15 p.m.</b>
<b>Monday</b>	May 28	Memorial Day – Schools and district offices closed