This Parent-Student Handbook has been prepared to provide essential information to the students who attend Sirrine Elementary School and their parents.
Sirrine Elementary School
591 West Mesquite Street
Chandler, Arizona 85225
Phone: (480) 472-3600
Fax: (480) 472-3666
www.mpsaz.org/sirrine

THIS HANDBOOK BELongs TO:

Name________________________________________

Teacher____________________________Room__________

Sirrine Elementary School receives federal funding (Title I). This funding is utilized to extend services and educational experiences for all students.
HISTORY

George Warren Sirrine – 1818-1902

George Sirrine was born on December 6, 1818, in Code Springs, New York. As a young man he left New York to travel around Cape Horn on the sailing ship, the Brooklyn and landed in San Francisco. He settled in San Francisco and married Esther Ann Crismon. He traveled Utah and eventually settled near Paris, Idaho. In 1877, Brigham Young, president of the Mormon Church, asked him to help establish a colony in the Salt River Valley in the Arizona Territory.

Sirrine, along with approximately 83 others, later known as the First Mesa Company, arrived in the valley in 1878. After exploring the area they chose to form their town on the mesa rather than in the river valley. The group felt that the ancient canal systems developed by early inhabitants could be revived and the fertile land on the mesa could be productive. The Mesa town site was selected and surveyed. Theodore Sirrine was sent to the United States Land Office in Florence where he filed a claim on Section 22, the square mile from Mesa Drive to Country Club and University to Broadway. Charles Robson, George Sirrine and Francis Pomeroy were named trustees for the land.

George and his wife, Esther, had nine children. George Sirrine died in Mesa on December 2, 1902. Because of his
courage and the pioneering spirit represented by his family, the governing board of the Mesa Unified School District chose to name this school in his honor. 
Source: Mesa Public Schools, Our Town: The Story of Mesa (Mesa, Arizona 1991).

SIRRINE’S MISSION
Developing collaborative, resilient learners through a supportive environment.

SIRRINE’S VISION
Lifelong learners who make a positive impact in the community.

SCHOOL COLORS:
Blue and Silver

SCHOOL MASCOT:
Sidewinder

SCHOOL MOTTO:
I have the power to explore, create, discover and succeed!

SCHOOL RECOGNITIONS:
• 2019 A+ School of Excellence™
• Merit Level Civic Engagement School
2019-2020 SCHOOL YEAR CALENDAR

HOLIDAYS/BREAKS

First Day of Class          August 6
Labor Day                   September 2
October Break               October 7-11
Veterans’ Day              November 11
Thanksgiving Vacation       November 27-29
Winter Break                December 23-January 3
School resumes              January 6
Civil Rights Day            January 20
Presidents’ Day             February 17
Spring Break                March 9-13
Spring Holiday              April 10
Last day of classes         May 21

SPECIAL EVENTS

Meet the Teacher Night
Curriculum Night
STEM Night
Reading Night
Parent/Teacher Conferences
          October & January

EARLY RELEASE

September 18                 12:00 pm (Teacher P.D.)
October 4                     11:30 am (End of Quarter)
October 14 - 18               1:00 pm (Conference Week)
November 6                    12:00 pm (Teacher P.D.)
December 20                   11:30 am (End of Quarter)
January 13 - 17               1:00 pm (Conference Week)
February 12                   12:00 pm (Teacher P.D.)
March 6                       11:30 am (End of Quarter)
April 1                       12:00 pm (Teacher P.D.)

*All Wednesdays outside of these dates are early releases with dismissal at 1:30 p.m.
WELCOME

We would like to extend a warm welcome to each of you this school year. Our goal is for Sirrine Students to become responsible and productive citizens in our society. The purpose of this handbook is to give you information that will help you throughout the school year. Hopefully, you will refer to it when you have questions. We encourage you to call our school and let us know how we can be of service to you. We wish each of you a great school year!

GETTING YOUR CHILD TO/FROM SCHOOL

SCHOOL HOURS
Office Hours: 7:00 A.M. – 3:00 P.M.
School Hours: 7:30 A.M. – 2:00 P.M.

(Early release Wednesdays at 1:30 P.M.)

We ask that children arrive at school no earlier than 7:15 A.M., unless they are participating in the Breakfast Program. Students eating breakfast may arrive at 7:00 a.m. Prior to that, there is no supervision. The bell for lining up will ring at 7:25 A.M. At 7:25, the teachers pick up the children and at 7:30 A.M., all students should be in class.

ATTENDANCE
State law requires that parents authorize a child’s absence from school. As soon as you know your child is going to be absent, we ask that you call the school attendance line (472-3603) and leave your child’s name, teacher’s name, and reason for absence. Voice Mail will pick up all calls made after office hours. If we do not hear from you, we will do our best to contact you. Please be sure
that the office has current telephone numbers where you may be reached. It is each parent’s responsibility to keep school records (regarding parent contact information) up-to-date. All unexcused absences are considered truancy. Arizona state law requires that children attend school and that parents are required to ensure that their children attend. Absences are measured by instructional minutes present. **Children checked in after 9:08 a.m. to approximately 10:45 a.m. are counted a ½ day present.** Any children checked in after this time will be counted a full day absent. On the fifth truancy or unverified absence, you and/or your child could be issued a citation for violation of Arizona Revised Statute (A.R.S. 15 -802 or 15-803). The citation would require that both you and your child appear in court regarding this matter. Maximum absences per year should not exceed 18 days. Please provide the front office with any doctor notes that can be used to excuse your child’s absence.

**TARDY POLICY**
Students arriving late must come directly to the office to obtain a tardy pass. The pass indicates to the classroom teacher that the child’s absence has been corrected on the attendance record. At the time a student reaches ten (10) tardies, parents will receive written notice from the school office. The class with the least amount of tardies for the month will win the ‘Beat the Bell’ Challenge and be celebrated.

**BUS SCHEDULES**
Bus schedules will be available in the office and are updated as changes occur. It is recommended to be at your bus stop ten minutes prior to departure.

**AFTER SCHOOL ARRANGEMENTS**
Please have your children’s routines for each day established before arrival at school. We ask that students not use the phones for last-minute arrangements as to where to go after school. Such plans should be made before the student comes to school. Unusual after-school instructions for young students must be written down by the parent and given to the teacher.
YOUR CHILD ON CAMPUS

PHONE CALLS TO THE SCHOOL
Some messages are important for children to receive during the day and we understand that. In order to protect the integrity of the learning process, we ask that parents minimize calling and giving messages to children during class. We hope to keep interruptions of children’s learning to a minimum. **We appreciate your help in making sure to pick up your students on time when the bell rings at the end of the day.**

PERMISSION TO LEAVE CAMPUS
The parents or guardians who are listed on the student’s emergency card must sign out any child who leaves school during school hours. Parents must call the office to have their child released to someone other than themselves at least one hour prior to the release and that person must be prepared to show identification when picking up the child. Upon returning to campus, the student must be signed back in at the school office. Students may obtain permission to leave in the following instances: illness or accident, in which case the student will be sent to the health office and the parent will be called by the health office staff; medical appointment; parent request, or scheduled field trip. During the school day, students shall not be permitted to leave campus without a designated adult.

PERSONAL ITEMS
Children bring personal items to school such as hats, backpacks, cell phone and lunch bags. These items should be clearly marked so that if they are lost, they can be returned to the student. We ask that personal property such as, i-pods, radios, toys or other personal items not be brought to school. Children bringing personal items to school do so at their own risk. The school does not assume any responsibility for them and items will be confiscated and held until a parent can pick them up.
**CELL PHONES:** In following District policy, cell phones brought to school MUST be kept on SILENT and out of sight throughout the school day. Cell phones that ring, vibrate or are seen will be taken from the student and held in the office until picked up by a parent.

**LOST AND FOUND**
Each year Sirrine accumulates a vast amount of lost and found items. Large items are placed in a box on the west end of the stage. Small items are kept in the office. Lost and found items not claimed by the end of the year are given to charities. The school is not responsible for children’s lost items.

**BIKES/SCOOTERS/SKATEBOARDS**
Bikes may be ridden by students and parked in the designated areas in the bike rack. *Scooters and skateboards are not allowed on campus. It is recommended that bikes be locked during school hours.* BIKES ARE NOT TO BE RIDDEN ON THE SIDEWALKS AROUND THE SCHOOL AT ANY TIME. WE STRONGLY ENCOURAGE HELMETS TO BE WORN. The school is not responsible for any damaged or stolen bikes.

**CUSTODY**
In cases where custody or visitation affects the school, a current copy of court orders must be on file at the school. It is the responsibility of the custodial parent or parents having joint custody to provide the school with the most recent court order.

**FIELD TRIPS**
In the event of an upcoming field trip, teachers will send home a parent consent form in advance. Students will not be permitted to leave campus without written consent. The consent form will indicate if it is a bus or walking trip and whether a student needs a sack lunch, which may be provided by the cafeteria for a regular lunch ticket charge. In signing the consent form, the parent is authorizing the sponsor of the field trip to administer or arrange for
any medical treatment should an emergency occur. Students not attending the field trip will spend the day in another classroom. Any non-custodial guardian that wishes to attend and/or chaperone a field trip must complete a volunteer packet prior to approval. The volunteer packet approval process includes fingerprinting and a background check, processing time is 4-6 weeks.

TRANSFERS AND WITHDRAWALS
If possible, please give the office staff five days’ notice of any transfer or withdrawal of a student. If the child is transferring to another Mesa school, the records will be transferred upon receiving a call from that school. If the child is transferring to a school outside of the Mesa School District, records will be sent upon receipt of written authorization given by the parent to the receiving school. Textbooks and library books need to be returned to school prior to withdrawal.

DRESS AND GROOMING

This summary features highlights of the district’s Policy JFCA: Student Dress and Grooming to help students comply with standards at school and school events. Each principal and School Improvement Advisory Council may supplement the following district wide standards. Complete information is available in your school office.

GENERAL STANDARDS
Personal appearance and dress are the responsibility of the student and the student’s parent or guardian.

Students will not dress or groom themselves in a manner that, in the judgment of the school administrator, presents a risk to the health, safety or general welfare of the student, other students or staff, or that is counterproductive to the district’s educational objectives.

Students will refrain from displaying tattoos or wearing clothing, jewelry or other accessories that communicate, whether through
language, images, symbols, artwork, color schemes or clothing styles:

- a message related to tobacco, alcohol, illegal drugs and other items that cannot be legally purchased or possessed by minors
- a message that advocates or promotes violence or terror
- a message that is sexually suggestive, vulgar, obscene or plainly offensive
- a message that would cause a reasonable person, as a student or staff member, to feel insulted, demeaned, threatened, intimidated or harassed because of the person’s race, ethnicity, religion, gender or sexual orientation
- a message expressing gang membership, affiliation or support

The foregoing standards regarding “message” clothing will be interpreted and applied by school administrators in a manner that avoids infringement of a student’s First Amendment rights.

**DRESS STANDARDS**

Without limiting the general standard above, students must comply with the following dress standards at school and school events:

- Jeans, pants and trousers must be worn at the waist area and must not drag excessively on the ground. No sagging is allowed. Clothing must be in good repair and have no tears or holes above the fingertips when arms are placed down by sides, including jeans with rips/tears by design.

- Clothing must cover the abdomen, back, buttocks, chest and genital areas. Tops that expose cleavage are prohibited. When standing, tops must completely cover the midriff to the skirt, shorts or pants. See-through clothing is prohibited.

- Skin-tight outer clothing, such as spandex, is prohibited unless it is worn for a school-sponsored extracurricular activity (for example, dance or wrestling).

- Tube tops and halter tops are prohibited. Tank tops and other sleeveless tops are permitted only if the straps are wider than
1½ inches and the armholes are no lower than 2 inches from the armpit.

- Shorts must have at least a 2-inch inseam and extend to the tip of the student’s fingers.
- Dresses and skirts must extend at least 1 inch beyond the tip of the student’s fingers.
- Clothing or attire by which an adolescent female student does not wear a bra or underwear, wears a bra or other garments as outerwear, or wears clothing in a manner such that underwear is visible through outerwear is prohibited.
- Clothing or attire by which an adolescent male student does not wear underwear, wears underwear as outerwear, or wears trousers or shorts so that underwear is visible is prohibited.
- Pajamas and other sleepwear are prohibited.
- Bandannas, hairnets and do-rags are prohibited.
- Jewelry and accessories with studs, spikes, sharp objects or heavy chains are prohibited. All body, nose, lip, face and eyebrow piercings are prohibited with the exception of earlobe piercings.
- Sunglasses may be worn indoors only if there is a medical need to wear them.
- Hats or other head apparel may not be worn inside school buildings unless for religious, medical or safety purposes. Students will not be prohibited or discouraged from wearing hats or other clothing designed to reduce sun exposure while outdoors.
- Trench coats and other oversized clothing that can conceal contraband are prohibited.
- Messages on all clothing and accessories must be school appropriate.

Footwear must be worn at all times. Shoes, such as “wheels in the heels,” that pose safety hazards and shoes, such as cleats, that may damage flooring are prohibited.
• Safety dress requirements for specific classes must be followed.

GROOMING STANDARDS

Without limiting the general standard above, students must comply with the following grooming standards at school and school events:

• Students are expected to bathe and groom themselves regularly so that any lack of personal hygiene is not annoying or disruptive to students or staff.

• Intermediate students may use cosmetics. Heavy mascara and other use of cosmetics that give the student a disturbing or distracting appearance is prohibited. Face paint is prohibited.

STUDENT CITIZENSHIP AND ACCOUNTABILITY

Students at Sirrine Elementary are expected to uphold the standards of good citizenship. The Sirrine community benefits from the hard work and cooperation of its individuals. Along with the responsibilities of parents, teachers and support staff, are those of the students. Arriving at school on time, following classroom and school-wide rules and procedures, and completing class work and homework assignments are some of these responsibilities.

If a child is having a problem making acceptable choices, a phone call or a note will notify parents. More formally, the student’s behavior may be documented on one of three forms: A Discipline Memo, a School Ticket, or a Bus Incident Report. These forms relate to choices made both inside and outside of the child’s classroom. These memos, tickets and reports must be signed by the child’s parent or guardian and returned to his/her classroom teacher.

For schools to be safe and students to be able to learn in the best atmosphere possible, our district, school, and classrooms have Guidelines for Student Behavior. At the beginning of each school
year, each teacher sends home the guidelines for his/her classroom. District-wide Information and Guidelines for Elementary Student Behavior are also sent home each Fall and cover the legal rights and responsibilities of children attending public schools. Parents with questions regarding classroom, school and/or district guidelines on student citizenship are asked to please contact the classroom teacher as early in the school year as possible. It is the wish of the Sirrine Staff to map out a clear path to citizenship for its community. Citizenship issues, like academic areas, require goals and follow-through.

**STUDENT HEALTH AND SAFETY**

**ILL STUDENTS**

Good attendance is important but not when it may jeopardize your child’s health and the health of others. The school nurse is not allowed to diagnose illnesses. If you think your child is ill, please check with your doctor before sending him/her to school. Keep your child at home until he/she is well; at least 24 hours fever free without Tylenol or Motrin before returning to school. Your child must stay home at least 24 hours after vomiting ceases. If your child has been diagnosed with an illness that requires antibiotics, your child must have been taking this medication for 24 hours before returning to school. If your child becomes ill at school, you will be notified as soon as possible. Parents are expected to arrange for their child to be taken home as soon as possible. Health Office space is limited and is not available for isolating sick children for a long period of time.

**MEDICATION**

Children will not be allowed to take medicine at school without a written statement from the parent. Parents must provide medicine in the original container, whether it is prescription or over-the-counter.

1. The name of the medicine.
2. The amount of the dosage
3. The time it is to be administered
4. The purpose of the medication.
ALL MEDICATION, INCLUDING COUGH DROPS, ASPIRIN, ETC. MUST BE TAKEN TO THE HEALTH OFFICE WHEN A STUDENT ARRIVES ON CAMPUS.

SAFETY
Although the possibility is unlikely, emergencies do arise from time to time on our campus. Staff members have definite procedures to follow in the case of any threat to the safety of our students. The students practice fire drills on a regular basis. If all visitors do their part by checking in at the office and wearing an identifying nametag while on campus, we can reduce the risk of strangers gaining access to our campus.

INSURANCE
An insurance program is available at a nominal fee for all students. At the beginning of the school year, a notice from the insurance company explaining the coverage and cost is sent home. STUDENT COVERAGE IS THE RESPONSIBILITY OF THE PARENT. SINCE SCHOOLS DO NOT PAY FOR MEDICAL CARE DUE TO ACCIDENTS, PARENTS ARE ENCOURAGED TO SEEK COVERAGE FOR THEIR INDIVIDUAL CHILDREN.

PARENT INVOLVEMENT

P.T.O.
The Parent Teacher Organization (PTO) is the group that helps with school events and fundraising. PTO typically holds meetings on the first Monday of each month. Meetings are held at 3:00 p.m. in the Media Center.

S.I.A.C.
The School Improvement Advisory Council (S.I.A.C.) is the advisory group to the school administration for the purpose of improving the quality of educational experiences at Sirrine. The group provides an opportunity for parents, staff and community members to have a voice on meaningful issues.
HELPING YOUR CHILD AT HOME
As a parent, you are your child’s “first” and primary teacher. Even when your child has started school, you still teach important lessons every day. Research shows that when parents and schools work together, students do better. Guiding your child by reinforcing what is taught at school, reviewing homework, helping with projects and reading to your child will make a positive impact on your child’s education.

VOLUNTEERING IN THE CLASSROOM
A good way to learn about your child’s school is by visiting. An even better way to know what your child is doing is by volunteering to help in the classroom. Adult volunteers help in the classroom by reading to students, working individually with students needing extra attention, making photocopies, checking math or spelling tests and helping in many other ways. When a parent volunteers, the teacher has more time to spend with the students. Volunteering benefits everyone—children, teachers and parents! All volunteers that are not a legal guardian of a current Sirrine student must complete a volunteer packet. The volunteer packet must also be completed by any non-legal guardian that wishes to chaperone events, such as field trips.

PARENTS ON CAMPUS
All visitors and volunteers must sign in at the office. Anyone who visits must sign in and out at the office and wear a name tag at all times when on campus. Forgotten items such as books, musical instruments, glasses or lunches should be left in the office for the students and not taken to the classroom directly. The office staff will make sure your child gets the necessary items.

Parents wanting to visit the classroom must make prior arrangements with the classroom teacher to limit loss of instructional time.

VIDEOTAPING & PHOTOGRAPHING
Many students have the opportunity of being videotaped and/or photographed at school. A Media Exclusion form will be sent home with each child. If you do not wish for your child to be
videotaped or photographed, please sign and return this form to your child’s teacher.

**VISITORS ON CAMPUS**
Due to safety concerns, parents/guardians or volunteers are required to check in through the Main Office before going on campus. **ALL VISITORS TO OUR CAMPUS MUST SIGN IN AND WEAR A VISITOR BADGE OR NAME TAG.**

**EMERGENCY VEHICLES**
If students see emergency vehicles on campus, common sense dictates that they should stay away. If there is a chance that you or someone could get hurt, don’t go near the action or become involved in it.

**HOMEWORK POLICY**
The staff of Sirrine recognizes the value of homework when it is planned for such purposes as:
- practicing skills previously acquired at an independent level; not newly introduced material
- providing opportunity for academic extension
- encouraging and developing creativity
- enriching learning experience
- learning to work independently and developing self-discipline
- accepting responsibility for completing assignments
- enhancing communication and cooperation between home and school
- students feeling a sense of satisfaction from reaching a deeper level of understanding
- aid in students learning process

Students may be expected to take class work home needing parental guidance, for the purpose of: completing regular classroom assignments, making up work missed during absences, and
classroom remediation. The following guidelines should be adhered to:

- In any case, home assignments are not to be used as a penalty.
- In no case shall mandatory homework be assigned during holiday breaks.
- ON NIGHTS WHEN THERE ARE NO SPECIFIC HOMEWORK ASSIGNMENTS, YOUR CHILD SHOULD BE ENCOURAGED TO PRACTICE MATH FACTS, SPELLING WORDS AND SILENT READING.

Voluntary experiences, home learning activities and special projects designed to encourage and enhance student learning, will arise periodically. Every effort will be made by the classroom teacher to give advance notification of such activities.

SHOULD A PARENT HAVE ANY QUESTIONS RELATED TO HOMEWORK, WE STRONGLY ENCOURAGE THAT PARENTS CONTACT HIS/HER CHILD’S TEACHER AT SCHOOL BY PHONE, NOTE, OR E-MAIL.

Kindergarten – 6th Grade:
Homework assignments may generally average 3-4 evenings per week. Activities are designed to reinforce curriculum concepts taught in class. The purpose of homework is to provide students practice, feedback and improvement on necessary skills.

KINDERGARTEN:
Children in kindergarten classes will be given a daily homework folder that will reinforce curriculum being taught in class.

PRIMARY (Grades 1-3)
Homework for primary grades will be limited to activities which allow students to complete work not done during school time such as reading stories, practicing spelling words, completion of creative writing assignments and learning number facts. Activities designed for enrichment and remediation would also be appropriate. Home
assignments for primary grades may generally average 3-4 nights per week, approximately 30 minutes in duration.

**INTERMEDIATE (Grades 4-6)**
Homework for intermediate grades may generally average 4 evenings per week to reinforce skills taught in class.

**Behavior Guidelines**

Generally speaking, any behavior that infringes on the ability of the teacher to teach, interferes with students learning, or threatens the safety of any person, is not tolerated.

**CHARACTER EDUCATION**
Sirrine faculty and staff work with students all year in developing habits and practices which help in creating strong character. Throughout the day, all staff use teachable moments to reinforce students who make decisions that reflect strong character or redirect students after they have made a choice that did not reflect strong character, specifically relating it to the character traits. Sirrine’s Character Education focuses on the following ten traits:

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<thead>
<tr>
<th>Attitude</th>
<th>Trustworthy</th>
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<tr>
<td>Effort</td>
<td>Responsibility</td>
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<tr>
<td>Respect</td>
<td>Self-Control</td>
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<tr>
<td>Citizenship</td>
<td>Caring</td>
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<tr>
<td>Fairness</td>
<td>Courtesy</td>
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Students who show character traits will be given a ‘You Were Caught Being Good’ ticket and be entered in a weekly prize drawing.

Parent involvement and reinforcement of these terms specifically at home will also help to better instill these beneficial lifelong habits with children.

**SEVERE ITEM RULES**
There are situations that can never be tolerated and will be dealt with quickly:

- Fighting and acts of violence.
- Using disrespectful words/actions toward school personnel or refusing to listen to the directions of school personnel.
- Damaging school property or the personal property.
- Deliberately throwing objects that can injure others, such as rocks, pencils, sand, playground balls, with the intent to injure.
- Taking things without the permission of their owner.
- Bringing dangerous items to school (knives, lighters, fireworks, etc.)
- Other actions which significantly disrupt the educational process.

**ON & AROUND SCHOOL GROUNDS**

- Play only in playground areas, not on concrete areas (except basketball court.)
- Throw only playground balls, not sand, rocks or any other objects that could injure others.
- Walk in a safe and orderly fashion on all sidewalks and around campus. Students are to remain off the courtyard walls.
- Follow instructions of all staff members.
- Show pride in yourself and our school by keeping school buildings and school grounds free of litter.
- Do not use bad language (profanity).
- Take turns swinging and using other playground equipment. Use good safety judgment while playing. NO JUMPING OFF EQUIPMENT.
- Do not ride your bike on campus before, during, or after school. Bicycles that are taken across campus must be pushed while students walk at the side of the bike.
- Do not play dangerous games—tackle football, tag, “chicken fighting” or “cherry drops”.
- Eat all food in the cafeteria. Gum is not acceptable at school.
- Leave knives and other unsafe objects at home. A student that brings a dangerous object on campus is subject to suspension or expulsion and prosecution by the appropriate legal authorities.
- Remain on school grounds until dismissed or given permission to leave.
• Settle differences or disagreements peacefully, without fighting, threats, name calling, insults or put-downs.
• No spitting on campus.

IN THE RESTROOMS
• Keep your voice down.
• Keep the restrooms neat and tidy.
• Use paper towels as needed and then place them in the trashcans.
• Return immediately to the playground or class.

AT THE DRINKING FOUNTAINS
• Keep your hands to yourself.
• Don’t crowd. Stand quietly. If there are long lines waiting, take a short drink and give others a turn.

DURING EMERGENCY DRILLS
• Follow the teacher’s instructions quickly and quietly.
• Remain silent and wait for further instructions.

IN THE CLASSROOM
• Follow classroom rules.
• Be courteous to classmates and the teacher.
• Work hard to complete your assignments.
• Listen to the teacher and follow directions.
• Keep your voice quiet. Shouting, fighting, or “rough housing” is prohibited.
• Take good care of all school supplies and equipment.

DURING ASSEMBLIES
• Walk quietly to and from assemblies.
• Be mannerly and courteous while being seated and when leaving.
• Be courteous to those seated around you.
• Applaud by clapping only. Whistling, booing or inappropriate comments are prohibited.
• Come to assemblies to learn and appreciate the work of other classes and groups.
IN THE CAFETERIA

- Enter and leave quietly, stand quietly when lining up.
- Practice good table manners.
- Have pleasant but quiet conversation.
- Keep the area clean and put wrappers and empty bags in the trashcans.
- Always be respectful to the cafeteria staff.

GOING TO AND FROM SCHOOL

FOR SAFETY REASONS SCOOTERS AND SKATEBOARDS ARE PROHIBITED ON CAMPUS

- Cross streets only at marked crosswalks.
- Walk on sidewalks.
- Children should observe all the traffic and school rules for pedestrians and bike riders. Bicycle riders should ride single and observe all traffic rules. Walk your bike on school grounds and park it in the fenced bike rack. Skates and roller blades are prohibited on campus.
- It is suggested that parents keep an extra bike key at home.
- Students are not to return to school unattended without their parent/guardian until one hour after dismissal.
- For student safety purposes, students wearing flip-flops or flip-flop like sandals are prohibited from playing sports and playing on school equipment (including swings) during school hours.
- Students are to respect neighborhood property.
- Prior to arriving at school and upon dismissal from school, students are prohibited from loitering on the playground, in the neighborhood, or at Hoopes Park without parent supervision.