

MPS WEBPAY GUEST PAYMENT INSTRUCTION

STEP 1: To pay online go to: <https://mpswebpay.mpsaz.org>

STEP 2: If you are not a MPS Parent and are new to the MPS Web Pay system, you will need to create a Guest Account:

STEP 3: Enter in the requested information and then "sign Up"

New Account

User Name	<input type="text" value="User Name"/> <small>User name must be at between 6 and 50 characters.</small>
Password	<input type="password" value="Password"/>
Retype Password	<input type="password" value="Retype Password"/> <small>Password must be at least 6 characters long and contain at least one number and one letter.</small>
First Name	<input type="text" value="First Name"/>
Last Name	<input type="text" value="Last Name"/>
Street	<input type="text" value="Street"/>
City	<input type="text" value="City"/>
State	<input type="text" value="AZ"/>
Zip	<input type="text" value="Zip"/>
Phone #	<input type="text" value="Phone #"/>
Email	<input type="text" value="Email"/>
	<input type="button" value="Sign Up"/>

Please note: Once your guest account is set-up you can continue to make payments at any time on the web pay system just by entering in your guest user name and password

Welcome to MPS web pay, our convenient online payment system.
We do NOT share your user information with other entities.

MPS Parents
If you are a MPS Parent, you have an assigned User Name and Password, please see:

[Parent Instructions](#)

Parents must use their User Name and Password to pay student fees. Do not use a Guest Account.

Guests

If you are not a MPS Parent and are new to MPS web pay, you may:

[Create Guest Account](#)

Student fees and fines cannot be paid through a Guest Account.

Welcome to MPS web pay, our c
We do NOT share your user

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Guests

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Need help?

Call us at 480-472-0133
Or email us at
mpswebpay@mpsaz.org

If you need help logging in, please call 480-472-0133

STEP 4: Once you are logged in you will need to select “Items at All Schools” from the Shop/Donate Tab
OR you can search for the specific event/group. Ex: Close Up

Student Activities

Shop/Donate

STEP 5: Select category.

You are here [DISTRICT](#)

School Type [DISTRICT PROGRAMS](#) | [ELEMENTARY SCHOOLS](#) | [HIGH SCHOOLS](#) | [JUNIOR HIGH SCHOOLS](#) | [OTHER](#)
[DISTRICT SITE](#)

Please select from a category above.

And then location.

You are here [DISTRICT](#) / [JUNIOR HIGH SCHOOLS](#)

School [Carson Jr High](#) | [Franklin Jr High](#) | [Fremont Jr High](#) | [Kino Jr High](#) | [Poston Jr High](#) | [Rhodes Jr High](#) | [Shepherd Jr High](#) | [Smith Jr High](#) | [Stapley Jr High](#) | [Summit Academy](#) | [Taylor Jr High](#)

Please select from a category above.

And then the item.

You are here [Carson Jr High](#)



Categories [2017-2018 Registration](#) | [CLOSE UP TRIP](#) | [SFArchive](#) | [Sports Camps - ECA Tax Credit Eligible](#) | [Jr. High Athletics - ECA Tax Credit Eligible](#) | [Donation - ECA Tax Credit Eligible](#)

STEP 6: Example: Select either;

#7161 CLOSE UP CLUB (ALL Adult Chaperone payments must be made here, student payment may be made into this account)

OR #8161 CLOSE UP ECA (NO ADULT Chaperone payments are to be made into this account).

Enter in the Amount you wish to pay. Click the "Add" button to put item in your Shopping Cart.

Item	Qty	Amount	
 7161 CLOSE UP - CLUB This payment is NOT ECA tax credit eligible. (Student Payments May be Made into this Account. ALL ADULT Chaperone Payments are to be made into this Account).	<input type="text" value="1"/>	<input type="text" value="0.00"/>	Add
 8161 CLOSE-UP - ECA This donation may be ECA tax credit eligible. Contributions are NONREFUNDABLE. (Student Payments ONLY. NO ADULT Chaperone Payments are to be made into this Account).	<input type="text" value="1"/>	<input type="text" value="0.00"/>	Add

STEP 7: Click "Checkout" at the Top to finish and make your payment.

