

Insurance Requirements for Use of District Property

As required by state law, the user must provide a certificate of general liability insurance with limits of not less than \$1,000,000 in the aggregate, with Mesa Unified School District No. 4 named as an additional insured on the policy. District-approved parent organizations, student clubs and other school-affiliated groups that are specifically covered by the District's general liability insurance coverage are exempt from the insurance requirement, provided that, if the exempt organization uses an outside vendor or independent contractor in connection with the use of school facilities, the vendor or contractor must provide proof of insurance in the amount required above, with the District named as an additional insured.

By using the school facilities, the user agrees to indemnify and hold harmless the District from any claims or losses that arise from the user's use of the school facilities, including claims or losses made by or against the user's officers, members, contractors, agents, and invitees.

Submit certificates by email or fax:

- Email: mpsrentals@mpsaz.org
- Fax: 480-472-7269

Please submit a valid Certificate of Insurance naming Mesa Unified School District No. 4 as **Additional Insured** as follows:

Mesa Unified School District #4
ATTN: Facility Rentals
855 W 8th Ave
Mesa AZ 85210

Obtaining Insurance

If you need assistance in finding insurance for your group / event(s) the best starting point would be ***inquiring with your own personal or business insurance agent***.

If you are still in need of event insurance there are many options on the internet. The following are some website you may try for assistance (not to substitute independent coverage /policy research):

<https://www.ebi-ins.com/tulip/>

<http://www.kandkinsurance.com/sites/Tulip/pages/Tenant-User-Liability-Insurance-Program.aspx>

<http://eqgroup.com/TULIP-insurance.htm>

<https://www.phly.com/products/TULIP.aspx>