

HOW TO PAY FOR THE DEVICE PROTECTION PLAN ON THE MPS WEBPAY SYSTEM

1. Log on the MPS website homepage, www.mpsaz.org
2. Click on “Pay & Donate”

The screenshot shows the Mesa Public Schools website homepage. At the top, there is a navigation bar with links for Home, MPSConnect, MyMPS, Schools, Departments, and More, along with a search bar. Below the navigation bar is a large banner for 'Achieve' magazine. To the right of the banner are several news items. Below the banner are four main service categories: 'Why Choose Mesa?', 'Enroll Your Child', 'How is our service?', and 'Employee Resources'. Each category has a list of sub-links. The 'Pay & Donate' link is circled in red and highlighted with a yellow arrow.

3. Your **User Name (8 digit Adult ID #)** and **Password (last name, capitalizing the first letter)** can be found on the cover page of the information packet.

The screenshot shows the MPS Parents login page. It has a header 'MPS Parents' and a sub-header 'If you are an MPS Parent, you have already been assigned a Username and Password.' Below this are three options: 'Obtain Via Email Address', 'Parent Instructions', and 'Create Guest Account'. To the right are input fields for 'User Name' and 'Password', and a 'Sign in' button. A text box with an arrow pointing to the 'Parent Instructions' link contains the text: 'If you are having problems logging in, click on “Parent Instructions” or call 480-472-0133.'

4. Click on your student’s name

The screenshot shows the Mesa Public Schools 'Your Family' page. At the top, there is a navigation bar with links for Contact Us and Checkout. Below the navigation bar is a section titled 'Who are you shopping for?' with two dropdown menus: 'Student Name' and 'Parent Name'. A yellow arrow points to the 'Student Name' dropdown menu. Below the dropdown menus is a footer with copyright information and links for Terms & Conditions and Help.

5. Type “device” in the search bar and enter.

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[Your Family](#) [Contact Us](#) [Checkout](#)

device x Search

Shop/Donate

- Items At Student's School
- Items At All Schools
- Pay Fines/Fees

Reports

- Purchase History (Customer Ledger)
- Reprint Receipts
- Unpaid Fines/Fees
- Statement of Account

Other

- Recurring Purchases


6. Select add

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Shopping for This Gooder device Search

Need assistance? See the Help link at the bottom of the screen.

Item	Qty	Amount
 DEVICE PROTECTION PLAN Westwood High	1	30.00

The Device Protection Plan helps to minimize the financial risk of potential damage to the device issued to the student. The \$30 charge covers the student device for the entire school year. Please refer to the “Student Device Handbook” for details regarding this plan.

Add

7. Click “Checkout” at the Top to finish and make your payment.



Payments can be made online; at the bookstore with cash, check or credit card; or call the bookstore at 480-472-4410 with a credit card.

Need assistance? Call 480-472-0133