



TITLE:  
Certification of Classified Employee  
Regarding Volunteer Activity

FORM: GEA-R-F(3)

Updated 8/10/2020

Employee Name \_\_\_\_\_ EIN \_\_\_\_\_

Job Title \_\_\_\_\_ School or Other Location \_\_\_\_\_

Duration of Volunteer Activity \_\_\_\_\_

Description of Volunteer Services \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I, the undersigned employee of Mesa Public Schools, wish to provide the described volunteer services for the benefit of the District. I certify that:

- (1) I do not perform as part of my job assignment the same type of service as I will perform as a volunteer; and
- (2) I am offering my volunteer services freely and without coercion by the District or any employee or affiliate of the District.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

Request for Volunteer Service Supported by:

\_\_\_\_\_  
Supervisor (Print Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Request for Volunteer Service:  Approved

Denied

\_\_\_\_\_  
Human Resources Representative

\_\_\_\_\_  
Date