

Dear Researcher:

In order to cooperate with individuals or agencies outside the district intending to do meaningful research within the district, the Research Priority Board must have an opportunity to evaluate the research request. Completing the attached form will facilitate this effort.

Subsequent to your completion and submission of the PER (Permission to Engage in Research) form to the Department of Research and Evaluation, the Research Priority Board will review your application to determine if permission to conduct research will be granted.

The board will use the following criteria in evaluating the research request:

1. A minimum of student and teacher time should be involved in program implementation, surveys, testing, etc. Benefits will be weighed against time spent.
2. The research instrument and procedures must be of such a nature and wording so as not to be construed as “offensive” by participants and/or the community.
3. The results of the research must be of benefit to the students and district.
4. The proposal must be solid in terms of designs, measurement, and analysis.

Immediately after the Research Priority Board’s review, the individual or agency requesting permission to engage in research will be notified of the board’s decision.

Respectfully yours,

Robert Carlisle Ph.D.

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While conducting research in the Mesa Public Schools, I agree to the following terms on the collection and use of data:

1. I agree that I will not disclose to any other party any personally identifiable information obtained by me in the course of my research unless I have obtained the prior written consent of the parent or eligible student. I will furnish a copy of any such consent to the Department of Research and Evaluation.
2. I will advise every study participant of his/her right to refuse to answer any question either written or oral. This will be stated on any written instrument or prior to any interview for gathering data.
3. I will furnish the Mesa Public Schools Department of Research and Evaluation a copy of the results of the project. This report will be filed and made available to personnel at their request.
4. I will obtain clearance from the Department of Research and Evaluation and the schools involved if persons other than those specifically names in this application will work with students and/or district personnel in connection with this project.
5. If district staff have to create data files or provide more than incidental assistance, the researcher will be charged \$50 per hour.

SIGNATURE

DATE

**PERMISSION TO ENGAGE IN RESEARCH
(PER FORM)**

Name of institution sponsoring research:
Agency funding project:
Project funding level:
Name of project leader:
Name of researcher: Address: Phone Number and Email Address:
Anticipated beginning date:
Anticipated completion date:
Name of Mesa District contact:
1. PURPOSE OF STUDY

2. SAMPLE (Who, Number, When)

3. CLASSROOM PROCEDURES (How long, How many times)

4. TREATMENT VARIABLES

5. RESEARCH DESIGN

6. EVALUATION INSTRUMENT (Please supply copy)

7. What is the benefit to the school district, school and/or the student from participating in this study?