

# MESA PUBLIC SCHOOLS

# VEHICLE ACCIDENT REPORT

Date of Accident		Time of Accident				AM PM	
Location of Accident							
Which Police Dept. Contacted?		Report #		Any Citations?	Our Driver	Other Driver	
How Did Accident Happen? (Be Specific)							
<b>MPS DISTRICT INFORMATION</b>							
Vehicle #	Year	Make		VIN #		Plate #	
Driver's Name			Hire Date	Driver's Work Phone #			
Driver's Address				Driver's Home Phone #			
Date of Birth	Driver's License #		Driver's SS#		Driver's Dept/Satellite		
Describe Damage to Vehicle							
<b>OTHER VEHICLE, PERSON AND/OR PROPERTY INVOLVED</b>							
Vehicle Make		Year	Plate #	Insurance Company & Policy #			
Owner's Name				Owner's Work Phone #			
Owner's Address				Owner's Home Phone #			
Driver's Name (If Different)				Driver's Work Phone #			
Driver's Address				Driver's Home Phone #			
Describe Damage to Other Vehicle or Property							
<b>INJURED PERSON(S)</b>							
Name and Address of Injured		Ped	Dist Veh	Oth Veh	Describe Injury		
<b>PASSENGERS OR WITNESSES</b>							
Name and Address		Phone #	Dist Veh	Oth Veh	Witness	Other (Specify)	
<b>Signature of MPS Driver</b>					<b>Date</b>		
<b>Signature of Supervisor</b>					<b>Date</b>		

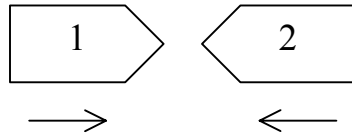
Return ASAP to MPS Risk Management (Phone #: 480.472.0365)

See Reverse Side For Map

# MAP

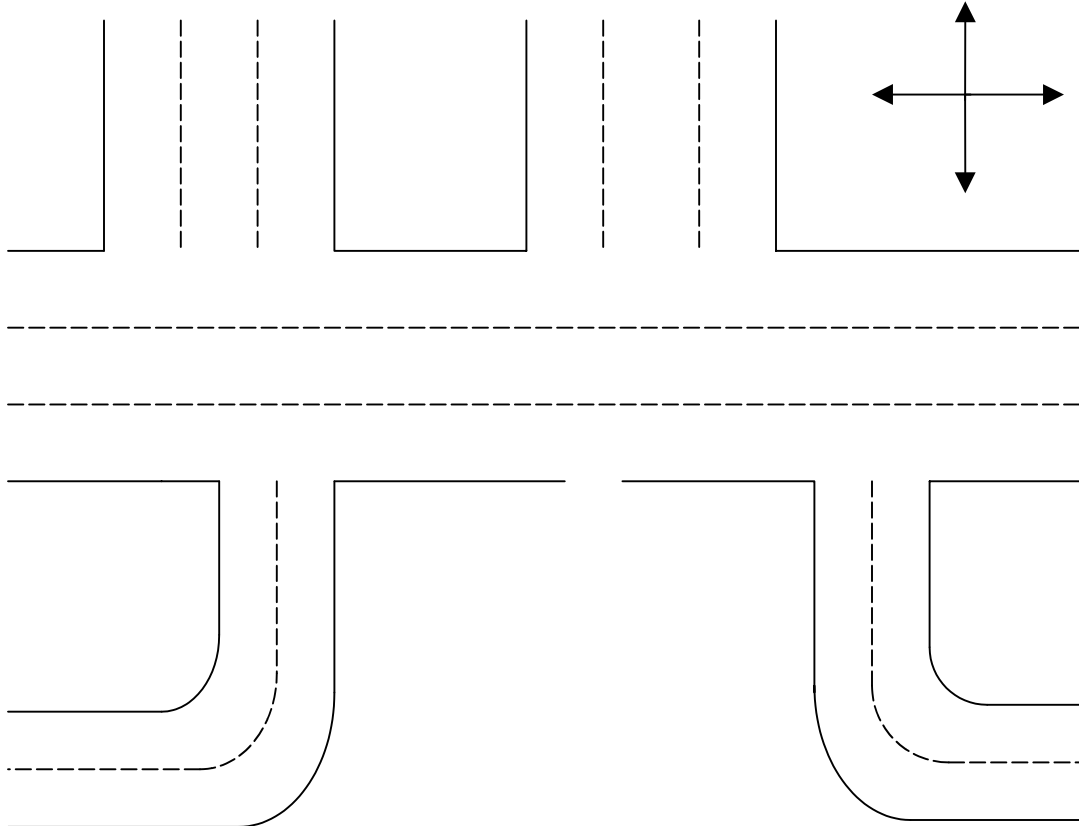
- ◆ Indicate **N, E, S, W**
- ◆ Give **street names, directions**, and **locations** of all objects involved.
- ◆ Number each vehicle, person and/or property involved and show direction of travel by arrow.

Examples:



Show MPS vehicle as 1 and other(s) as 2, 3 etc.

Use solid line to show path of each vehicle before accident ——— dotted line after accident - - - - -



Please use space below if map is not adequate to depict scene of accident.